



Minutes of a Special Meeting of the Board of Trustees of the Red Deer Catholic Separate School Division, held September 8, 2025, virtually.

Present: S. Heistad  
M. Hollman  
C. Leyson  
D. Lonsdale  
K. Pasula, Trustees  
L. Latka, Secretary-Treasurer  
M. St. Pierre, Executive Assistant

*Not in Attendance:* A. Watson, Trustee

### **Notice of a Special Meeting**

Notice was given on September 3, 2025, that a special meeting of the Board of Trustees would be held on September 8, 2025.

*Chair Hollman called the Special Meeting to order at 7:00 P.M. Trustee Heistad read an opening prayer aloud. Trustee Lonsdale read the Land Acknowledgement aloud.*

### 1. APPROVAL OF THE AGENDA

09/08/25-01-Heistad

**THAT THE AGENDA BE ACCEPTED AS PRESENTED.**

**CARRIED.**

### 2. IN CAMERA SESSION

09/08/25-02- Leyson

**THAT THAT BOARD OF TRUSTEES MOVE TO GO IN CAMERA AT 7:03 P.M.**

**CARRIED.**

09/08/25-03-Lonsdale

**THAT THE BOARD OF TRUSTEES MOVE OUT OF CAMERA AT 7:08 P.M.**

**CARRIED.**

3. APPOINTMENT OF THE SUPERINTENDENT

09/08/25-04-Pasula

**WHEREAS** THE BOARD OF TRUSTEES OF RED DEER REGIONAL CATHOLIC SCHOOLS HAS CONDUCTED A COMPREHENSIVE SEARCH AND SELECTION PROCESS IN ACCORDANCE WITH THE ALBERTA EDUCATION ACT AND DIVISION POLICIES;

**AND WHEREAS** THE BOARD HAS IDENTIFIED A PREFERRED CANDIDATE WHO MEETS THE QUALIFICATIONS, EXPERIENCE, AND LEADERSHIP COMPETENCIES REQUIRED FOR THE ROLE OF SUPERINTENDENT OF SCHOOLS;

**BE IT RESOLVED** THAT THE BOARD OF TRUSTEES OF RED DEER REGIONAL CATHOLIC SCHOOLS APPROVES THE APPOINTMENT OF THE SELECTED CANDIDATE AS SUPERINTENDENT OF SCHOOLS, EFFECTIVE SEPTEMBER 8, 2025, SUBJECT TO THE EXECUTION OF A FORMAL EMPLOYMENT CONTRACT;

**BE IT FURTHER RESOLVED THAT** THE BOARD CHAIR IS AUTHORIZED TO EXECUTE THE EMPLOYMENT CONTRACT ON BEHALF OF THE BOARD AND TAKE ALL NECESSARY STEPS TO FINALIZE THE APPOINTMENT;

**BE IT FURTHER RESOLVED THAT** THE DETAILS OF THIS APPOINTMENT, INCLUDING THE CANDIDATE'S NAME, REMAIN CONFIDENTIAL UNTIL AN OFFICIAL ANNOUNCEMENT IS MADE AT A TIME AND IN A MANNER DETERMINED BY THE BOARD.

**CARRIED.**

Chair Hollman noted that Vice-Chair Watson sent her regrets due to a prior commitment but expressed full support for the hiring of the new Superintendent.

*Trustee Leyson read a closing prayer aloud.*

09/08/25-08-Heistad

**THAT THE MEETING ADJOURN, THE TIME BEING 7:10 P.M.**

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(CHAIR)

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(SECRETARY-TREASURER)