

2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Board

PAYABLE TO: Anne Marie Watson

DATE: Feb 03, 2024

Claim Totals

Office Use

Unit Total (A+B)	\$54.72 61.01
GST/HST Total (A+B)	\$2.74 3.05
Adjusted Unit Amount	\$55.60
68% of GST/HST	\$1.86

Purchase Order #:

Authorization:

GL Codes Optional:

Claim Total (Reimbursement): ~~\$57.46~~ 64.06

Applicant Signature

Admin/Approval Signature

X

X

no receipts entered

Date	From	To	Comment	Distance (km)
Jan 10, 2024	home	St. Gregory	engagement session	38
Jan 15, 2024	home	Montfort	student discipline committee	7.8
Jan 16, 2024	home	FHV	school council meeting	10.6
Jan 17, 2024	home	Montfort	special board meeting	7.8
Jan 19, 2024	home	FHV	read to students	10.6
Jan 22, 2024	home	St. Teresa	school council meeting	11.6
Jan 26, 2024	home	Montfort	board meeting	7.8

Distance Total (km) 94.2

Previous Months YTD (km) 0

New YTD for Next Month (km) ~~94.19999999999999~~ 94.2

GST Total 3.05 \$2.74

Unit Total 61.01 ~~\$54.72~~

Mileage Total 64.06 ~~\$57.46~~

2.68

2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustees

PAYABLE TO: Anne Marie Watson

DATE: Dec 13, 2023

Claim Totals

Office Use

Unit Total (A+B) 22.93 ~~\$20.56~~

Purchase Order #:

GST/HST Total (A+B) 1.15 ~~\$1.03~~

Authorization:

Adjusted Unit Amount \$20.89

GL Codes Optional:

68% of GST/HST \$0.70

Claim Total (Reimbursement): ~~\$21.59~~ 24.08

Applicant Signature

Admin/Approval Signature

X

X

no receipts entered

Date	From	To	Comment	Distance (km)
Dec 05, 2023	home	Sacred Heart	FHV Advent Mass	2.4
Dec 07, 2023	home	St. Francis	Advent liturgy	12.6
Dec 08, 2023	home	St. Joseph	faith day	12.6
Dec 18, 2023	home	Montfort	board retreat	7.8

Distance Total (km) 35.4

Previous Months YTD (km) 1497.5 0

New YTD for Next Month (km) 1532.9 35.4

GST Total 1.15 \$1.03

Unit Total 22.93 \$20.56

Mileage Total 24.08 \$21.59

2.68

386.57
- 59.85 Terry

326.72
6
54.45
each

KEG #217 - Red Deer
8385 50th Avenue
Red Deer AB T4N 4C7
403-309-5499
Postal Code

*** TRANSACTION RECORD ***
Trans #: 31
Lookup #: 00381885138657
RUC:DINING Table #:42
Check #: 215243
Group #: 1
Employee #: 34
Employee: Alex

VISA Purchase
*****6351 C
RID: A0000000031010
RPP Name: Visa Credit

Amount \$327.60
Tip \$59.97
=====

APPROVED 006238
00-001 0001 006238
E1821712
642001001005
12/08/2023 6:12:55 PM

TUR: 0030008000
EST: E800

VERIFIED BY PIN

Customer Copy

Thank You
Come Again

CHECK # 215243 DATE 12/08/23
TABLE # 42 TIME 6:05PM
***** DUPLICATE CHECK *****

DINING : Alex

SEAT#	ITEMS ORDERED	AMOUNT
2	WARM BREAD 4 PCS	0.00
	6 OZ SIRLOIN	33.00
	cauliflower mash	0.00
	WARM BREAD 4 PCS	0.00
	CAESAR SLD /W	13.00
	ADD CHK BRST-SLD	15.00
	7 OZ FILET	45.00
	ADD CONFIT BUTTR	3.00
	Twice Baked	0.00
	FRENCH ONION	13.00
	8 OZ SIR/OSCAR	50.00
	Twice Baked	0.00
	FRENCH ONION	13.00
	12 OZ SIRLOIN	44.00
	FRENCH ONION	13.00
	CAESAR SLD /W	13.00
	ADD CHK BRST-SLD	15.00
	10OZ PRIME RIB	41.00
	SUBTOTAL	312.00
	G.S.T.	15.60
		327.60
	TOTAL	327.60

Terry

\$54.45 {
Kathleen 6510-42 - 00093-80 -
Laurel 6510-43 - 07408-80 -
Doraine 6510-41 - 06512-80 -
Anne Marie 6510-41 - 03964-80 -
Cynthia 6510-41 - 06513-80 -
Sharla 6510-41 - 06502-80 -
Terry \$59.85

SUBTOTAL 312.00
G.S.T. 15.60
=====

TOTAL DUE 327.60

GST # 833703341

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The Keg - Red Deer

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to share your feedback.

386.57
- 59.85 Terry

326.72
6
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each

KEG #217 - Red Deer
8385 50th Avenue
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*** TRANSACTION RECORD ***
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RUC:DINING Table #:42
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Group #: 1
Employee #: 34
Employee: Alex

VISA Purchase
*****66351 C
RID: A00000000031010
RPP Name: Visa Credit

Amount \$327.60
Tip \$59.97
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00-001 0001 006238
E1821712
642001001005
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	CAESAR SLD /W	13.00
	ADD CHK BRST-SLD	15.00
	7 OZ FILET	45.00
	ADD CONFIT BUTTR	3.00
	Twice Baked	0.00
	FRENCH ONION	13.00
	8 OZ SIR/OSCAR	50.00
	Twice Baked	0.00
	FRENCH ONION	13.00
	12 OZ SIRLOIN	44.00
	FRENCH ONION	13.00
	CAESAR SLD /W	13.00
	ADD CHK BRST-SLD	15.00
	10OZ PRIME RIB	41.00
	SUBTOTAL	312.00
	G.S.T.	15.60
		327.60
	TOTAL	327.60

Terry

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