

2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Anne Marie Watson

DATE: Dec 03, 2023

Claim Totals		Office Use
Unit Total (A+B)	1056.23 \$4,034.19	Purchase Order #:
GST/HST Total (A+B)	51.54 \$50.29	Authorization:
Adjusted Unit Amount	\$1,047.29	GL Codes Optional:
68% of GST/HST	\$34.20	

Claim Total (Reimbursement): ~~\$1,081.48~~ 1107.77

Applicant Signature

Admin/Approval Signature

A: RECEIPTS

Date	Vendor	Description	Receipt Total	GST & HST	Unit Amount
Nov 21, 2023	Courtyard by Marriott	accommodations for ASBA FGM	\$460.57 ✓	\$21.26 ✓	\$439.31 ✓
Nov 19, 2023	Westin	accommodations for ACSTA AGM	\$391.92 ✓	\$18.12 ✓	\$373.80 ✓

Receipts Total**\$852.49 ✓****GST/HST Total****\$39.38 ✓****Unit Total****\$813.11 ✓**



Courtyard by Marriott® Edmonton Downtown
1 Thornton Court Nw, Edmonton, Ab, T5j-2e7 P 780.423.9999
Marriott.com/YEGCY

Ann-marie Watson
5210 61 Street
Red Deer AB T4N6N8
Rdcrs

Room: 702
Room Type: GENR
Number of Guests: 1
Rate: \$195.00
Clerk: ULI

Arrive: 19Nov23 Time: 02:23PM Depart: 21Nov23 Time: 07:10AM Folio Number: 89175

DATE	DESCRIPTION	CHARGES	CREDITS
19Nov23	Room Charge	144.00	
19Nov23	Marketing Fee	4.32	
19Nov23	Gst 831018205	7.42	
19Nov23	Tourism Levy	5.93	
19Nov23	Daily Parking	38.09	
19Nov23	Gst 831018205	1.90	
20Nov23	Room Charge	195.00	
20Nov23	Marketing Fee	5.85	
20Nov23	Gst 831018205	10.04	
20Nov23	Tourism Levy	8.03	
20Nov23	Daily Parking	38.09	
20Nov23	Gst 831018205	1.90	
21Nov23	Master Card		460.57
Card #: MCXXXXXXXXXXXX4767/XXXX			
Card Type: MASTERCARD Card Entry: MANUAL Approval Code: 00185J			
BALANCE:		0.00	

Marriott Bonvoy Account # XXXXX0332. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

Summary of Taxes

Description	Tax
Gst Room	17.46
Hst Room	13.96

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

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Bring the Courtyard sleep experience home with you. Visit ShopCourtyard.com.



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1 Thornton Court Nw, Edmonton, Ab, T5j-2e7 P 780.423.9999
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See our "Privacy & Cookie Statement" on Marriott.com.			

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Bring the Courtyard sleep experience home with you. Visit [ShopCourtyard.com](https://shop.courtyard.com).

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Anne Marie Watson
 AL4335 - Alberta Catholic School Truste

Page Number : 1 Invoice Nbr : 1000320499
 Guest Number : 1503895
 Folio ID : A
 Arrive Date : 17-NOV-23 15:28
 Depart Date : 19-NOV-23 12:01
 No. Of Guest : 1
 Room Number : 1103
 Marriott Bonvoy Number : 0332

Information Invoice

Tax ID : 777689332RT0001

The Westin Edm YEGWI NOV-19-2023 03:20 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-NOV-23	RT1103	Room Chrg - Grp - Association	139.00	
17-NOV-23	RT1103	GST	7.16	
17-NOV-23	RT1103	DMF	4.17	
17-NOV-23	RT1103	Tour Levy	5.73	
17-NOV-23	RT1103	Parking Self	38.00	
17-NOV-23	RT1103	GST	1.90	
18-NOV-23	RT1103	Room Chrg - Grp - Association	139.00	
18-NOV-23	RT1103	GST	7.16	
18-NOV-23	RT1103	DMF	4.17	
18-NOV-23	RT1103	Tour Levy	5.73	
18-NOV-23	RT1103	Parking Self	38.00	
18-NOV-23	RT1103	GST	1.90	
NOV-19-2023 MC		Mastercard		-391.92

Approve EMV Receipt for MC - 4767: PIN Verified
 TC:9A65FE6B81DE7E6B
 IAD:011067720302000058B5000000000000FF TVR:0000008000
 AID:A0000000041010 Application Label:MASTERCARD

** Total 391.92 -391.92
 *** Balance 0.00

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454



Anne Marie Watson
AL4335 - Alberta Catholic School Truste

Page Number : 2 Invoice Nbr : 1000320499
Guest Number : 1503895
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Marriott Bonvoy Number : 0332

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at [westin.com](https://www.westin.com).

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-17-2023	139.00	7.16	5.73	0.00	0.00	44.07	195.96	0.00
11-18-2023	139.00	7.16	5.73	0.00	0.00	44.07	195.96	0.00
Total	278.00	14.32	11.46	0.00	0.00	88.14	391.92	0.00

Bring the Westin experience home. Shop [WestinStore.com](https://www.westin.com/store).

Date	From	To	Comment	Distance (km)
Nov 04, 2023	home	Sacred Heart	Catholic Education Sunday	2.4
Nov 05, 2023	home	St. Vladimir	Catholic Education Sunday	3
Nov 13, 2023	home	Montfort	special board meeting	7.8
Nov 14, 2023	home	Montfort	special board meeting	7.8
Nov 14, 2023	home	FHV	school council	10.8
Nov 17, 2023	home	Westin	ACSTA AGM	154
Nov 21, 2023	Westin	home	return	154
Nov 22, 2023	home	St. Lorenzo	board engagement event	12.2
Nov 23, 2023	home	Montfort	special board meeting	7.8
Nov 28, 2023	home	Montfort	board meeting	7.8
Nov 30, 2023	home	Montfort	student discipline hearing	7.8

Distance Total (km)

375.4

Previous Months YTD (km)

1122.10

New YTD for Next Month (km)

375.40000000000003
1497.5

GST Total

12.16 \$10.91

Unit Total

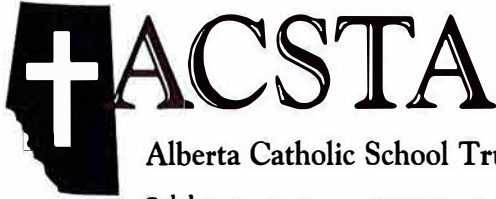
\$218.08

243.12

2.68

Mileage Total

255.28
~~\$228.99~~



Alberta Catholic School Trustees' Association

Celebrate, preserve, promote and enhance Catholic education

Suite 205, 9940 - 106 Street
Edmonton, Alberta, Canada T5K 2N2

Phone: (780) 484-6209
Internet: www.acsta.ab.ca e-mail: admin@acsta.ab.ca

Date: November 22, 2023

Invoice No.: 5269

Attention: Maria St. Pierre
Red Deer CSSD

ACSTA AGM & Convention – *Courage to Lead*
November 17 - 19, 2023 The Westin Edmonton

Reg. Type	First Name	Last Name	Reg. Fee (\$580)	Banq. (\$95)	Total
00093 Delegate	Kathleen	Finnigan	\$ 580.00	\$ 95.00	\$ 675.00
05412 Delegate (Banq. 1 comp.+1)	Murray	Hollman	\$ 580.00	\$ 95.00	\$ 675.00
06513 Delegate	Cynthia	Leyson	\$ 580.00	\$ 95.00	\$ 675.00
06512 Delegate	Doraine	Lonsdale	\$ 580.00	\$ 95.00	\$ 675.00
03964 Delegate	Anne Marie	Watson	\$ 580.00	\$ 95.00	\$ 675.00
Total Amount Due:			\$ 2,900.00	\$ 475.00	\$ 3,375.00

*GST exempt.



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8
 Phone: 780.482.7311 Fax: 780.482.5659
 www.asba.ab.ca email: finance@asba.ab.ca

Invoice

Date	Invoice #
11/30/2023	2023102

INVOICE TO

Red Deer CS School Division
 5210 - 61 Street
 Red Deer, AB T4N 6N8

Terms - Net 30 days

Business No. 10669 4268 RT0001

Quantity	Item	Description	Net	Amount
	000-51000-10	Registration as attached - ASBA Fall General Meeting	3,375.00	3,375.00
		GST on sales	5.00%	168.75
Electronic Funds Transfer (EFT) Option: Bank of Nova Scotia Beneficiary: Alberta School Boards Association Transit #: 12989 Bank #: 002 Account #: 0386014 Send payment notifications to finance@asba.ab.ca			Subtotal	CAD 3,375.00
			GST 5%	CAD 168.75
			Total	CAD 3,543.75

staff services
All 6510.

Alberta School Boards Association
Fall General Meeting
November 19-21, 2023

School Board	Acctg Code	First Name	Last Name	Title	Reg Type	Reg Fee	Discount	Total
Red Deer Catholic	red01	Kathleen	Finnigan	Superintendent	Regular	\$675.00	\$0.00	\$675.00
Red Deer Catholic	red01	Laurel	Latka	Secretary-Treasurer	Regular	\$675.00	\$0.00	\$675.00
Red Deer Catholic	red01	Cynthia	Leyson	Trustee	Regular	\$675.00	\$0.00	\$675.00
Red Deer Catholic	red01	Doraine	Lonsdale	Vice-Chair	Regular	\$675.00	\$0.00	\$675.00
Red Deer Catholic	red01	Anne Marie	Watson	Trustee	Regular	\$675.00	\$0.00	\$675.00
Red Deer Catholic Total							\$0.00	\$3,375.00

COURTYARD BY MARRIOTT

1 Thornton Court, 99 Street and Jasper
Avenue
Edmonton Alberta T5J 2E7
(780) 423-9999
Thank you, from Courtyard!
81072 Angelo

CHK 4462 TBL 32/1
GST 3
19 Nov '23 6:12 PM

1 HALIBUT 43.00
1 8oz STEAK FRITES 46.00
MEDIUM
1 Bone in PORK CHOPS 38.00
TYPE IN
2
NO SIDE
1 Cheesecake 14.00
1 Sorbet 13.00
1 OPEN FOOD 15.00
STICKY TOFFEE
TYPE IN
2
FOOD \$169.00
GST \$8.45

Anne Marie
Kathleen
Laurel

7:40 PM
TOTAL DUE \$177.45

GRATUITY _____

TOTAL _____

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____

Thank you for joining us
at Courtyard by Marriott !

COURTYARD EDMONTON
ONE THORNTON COURT
EDMONTON, AB T5J2E7
7804239999

SALE

MID: 5954104
TID: 012 REF#: 00000017
Batch #: 323001 RRN: 00000017
11/19/23 19:43:12
APPR CODE: 033065
VISA Proximity
*****6851 **/**

AMOUNT \$177.45
TIP \$26.62
TOTAL \$204.07

APPROVED

Visa Credit
AID: A0000000031010
TTQ B2 A0 40 00

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU! / MERCH

CUSTOMER COPY

Laurel

1-6510-43 — 07408-80 (\$68.02)

1-6510-42 — 00093-80 (68.02)
Kathleen
Anne Marie

1-6510-41 — 03964-80 (68.03)

meals at ASBA conference

Clover ID: N31D15CJWRTZC

WOODWORK

WOODWORK

WOODWORK

10132-100 STREET NW
EDMONTON, AB T5J 0N8
7809383689
WWW.NONE.COM

WOODWORK

10132-100 STREET NW
EDMONTON, AB T5J 0N8
7809383689
WWW.NONE.COM

ORDER: 7

Dine In

20-Nov.-2023 6:25:11p.m.

Guest 2

1 Gnocchi	\$26.00
2 Beet Salad	\$32.00
1 Brussel Sprouts	\$21.00
Elote	
1 Woodwork Sausage	\$12.00
1 Smoked Mac and Cheese	\$17.00
1 Woodwork Burger	\$26.00
Add Mushrooms	\$3.00
1 Woodwork Burger	\$26.00
1 Open Food	\$5.00
sub salad with beet salad	

Subtotal	\$168.00
GST	5% \$8.40

Total	\$176.40
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www.woodworkyeg.com

ORDER: 7

Dine In

20-Nov.-2023 8:11:16p.m.

Transaction 205657

Subtotal	\$168.00
GST	5% \$8.40

Total	\$176.40
Tip	\$31.75

CREDIT CARD SALE \$208.15
VISA 6851

Retain this copy for statement
validation

20-Nov.-2023 8:11:24p.m.
\$208.15 | Method: CONTACTLESS
Visa Credit XXXXXXXXXXXX6851
Reference ID: 332500669962
Auth ID: 059034
MID: *****4121
AID: A0000000031010
AthNtwkNm: VISA
NO CARDHOLDER VERIFICATION
www.woodworkyeg.com

Clover ID: QYRQ9FCP1BWJY

meals
at ASBA
Conference

✓ Anne Marie 1-6510-41-03964-80 (\$41.63)
✓ Kathleen 1-6510-42-00093-80 (\$41.63)
✓ Laurel 1-6510-43-07408-80 (\$41.63)
✓ Cynthia 1-6510-41-06513-8 (\$41.63)
✓ Dorraine 1-6510-41-06512-80 (\$41.63)