



Minutes of a Regular meeting of the Board of Trustees of The Red Deer Catholic Separate School Division, held June 21, 2022.

Present: S. Heistad
M. Hollman
M. LaGrange
C. Leyson
D. Lonsdale
K. Pasula and
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Ledene, Assoc. Superintendent - Personnel
R. Sawula, Assoc. Superintendent - Curriculum
J. Smith, Assoc. Superintendent - Inclusive Learning
R. Steeves, Secretary-Treasurer
M. St. Pierre, Executive Assistant
A.Visscher, Communications Coordinator

The meeting was called to order at 3:30 p.m.

22/06/21-01-Heistad

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

Superintendent Finnigan, Secretary Treasurer Steeves and Executive Assistant St. Pierre joined the Committee of the Whole meeting at 4:40 p.m.

22/06/21-02-Lonsdale

THAT THE BOARD MOVE OUT OF CAMERA

CARRIED.

22/06/21-03-LaGrange

THAT THE BOARD RECESS UNTIL THE REGULAR PUBLIC MEETING IS CALLED TO ORDER.

CARRIED.

Recess (5:03 p.m. -5:45 p.m.)

Board Chair Pasula called the public meeting to order at 5:45 p.m.

Associate Superintendent of Inclusive Learning Smith led the group in prayer.

Trustee LaGrange read the Land Acknowledgement aloud.

1. APPROVAL OF AGENDA

22/06/21-04-Lonsdale

THAT THE AGENDA BE APPROVED AS AMENDED BY ADDING THE FOLLOWING ITEMS TO THE AGENDA AND REMOVING THE FOLLOWING ITEMS FROM THE AGENDA.

Addition:

6.8 Summer Gathering

Deletion:

5.3 Directors and Officers Insurance and Indemnification

CARRIED

2. APPROVAL OF MINUTES

2.1 ADOPTION OF MINUTES

22/06/21-05-Leyson

THAT THE MINUTES OF THE REGULAR MEETING OF MAY 24, 2022 BE ADOPTED AS PRESENTED.

CARRIED.

3 DELEGATIONS - NONE

4. ACTION ITEMS

4.1 POLICY REVIEW - POLICY 2: BOARD ROLE DESCRIPTION

22/06/21-06-Hollman

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 2 - BOARD ROLE DESCRIPTION AS AMENDED.

CARRIED.

4.2 POLICY REVIEW - POLICY 3: TRUSTEE ROLE DESCRIPTION

22/06/21-07-Heistad

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 3 - TRUSTEE ROLE DESCRIPTION AS AMENDED.

CARRIED.

4.3 POLICY REVIEW - POLICY 4: TRUSTEE CODE OF CONDUCT

22/06/21-08-Hollman

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 4 - TRUSTEE CODE OF CONDUCT AS AMENDED.

CARRIED.

4.4 POLICY REVIEW - POLICY 7: COMMITTEES OF THE BOARD

22/06/21-09-Watson

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 7 - COMMITTEES OF THE BOARD AS AMENDED.

CARRIED.

4.5 POLICY REVIEW - POLICY 10: THE ROLE OF THE SUPERINTENDENT

22/06/21-10-Leyson

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 10 - THE ROLE OF THE SUPERINTENDENT OF SCHOOLS AS AMENDED.

CARRIED.

4.6 POLICY REVIEW - POLICY 19: BOARD OPERATIONS

Trustees reviewed and discussed Policy 19 - Board Operations, and directed administration to follow the Government of Canada's reasonable per-kilometre rate for trustees and all Division employees for their mileage expenses.

22/06/21-11-Watson

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 19 - BOARD OPERATIONS AS AMENDED.

CARRIED.

22/06/21-12-Lonsdale

THAT ADMINISTRATION WILL USE THE GOVERNMENT OF CANADA REASONABLE PER-KILOMETRE ALLOWANCE FOR ALBERTA AS THE DIVISION'S MILEAGE RATE TO COMMENCE SEPTEMBER 1, 2022.

CARRIED.

- 4.7 **LOCALLY DEVELOPED COURSES (LDCOMS)**
Superintendent Finnigan presented a report to reauthorize senior high school locally developed courses set to expire in August 2022. A board motion is required for renewing/acquiring Locally Developed Courses.

22/06/21-13-Lonsdale

THAT THE BOARD OF TRUSTEES APPROVES THE RENEWING OR ACQUIRING OF THE LOCALLY DEVELOPED COURSES AS FOLLOWS:

**LDC1947 - ASTRONOMY (2022) 15-3
LDC2947 - ASTRONOMY (2022) 25-3
LDC3947 - ASTRONOMY (2022) 35-3
LDC1515 - COMPETENCIES IN MATH (2022) 15-3
LDC1515 - COMPETENCIES IN MATH (2022) 15-5
LDC1599 - LEARNING STRATEGIES 15-3
LDC1599 - LEARNING STRATEGIES 15-5
LDC2599 - LEARNING STRATEGIES 25-3
LDC2599 - LEARNING STRATEGIES 25-5
LDC3599 - LEARNING STRATEGIES 35-3
LDC3599 - LEARNING STRATEGIES 35-5
LDC1979 - MUSICAL THEATRE 15-3
LDC1979 - MUSICAL THEATRE 15-5
LDC2979 - MUSICAL THEATRE 25-3
LDC2979 - MUSICAL THEATRE 25-5
LDC3979 - MUSICAL THEATRE 35-3
LDC3979 - MUSICAL THEATRE 35-5
LDC3292 - PSYCHOLOGY - ADVANCED (2022) 35-3
LDC1987 - TECHNICAL THEATRE 15-3
LDC1987 - TECHNICAL THEATRE 15-5
LDC2987 - TECHNICAL THEATRE 25-3
LDC2987 - TECHNICAL THEATRE 25-5
LDC3987 - TECHNICAL THEATRE 25-3
LDC3987 - TECHNICAL THEATRE 35-5**

CARRIED.

4.8 APPROVAL OF AUDITORS

Trustees reviewed a report prepared by the Secretary Treasurer recommending BDO as the Division's external auditor for the next three years.

22/06/21-14-Heistad

THAT THE BOARD OF TRUSTEES APPROVES THE APPOINTMENT OF BDO AS THE DIVISION'S EXTERNAL AUDITORS FOR THE NEXT THREE YEARS.

CARRIED.

Break at 8:00 p.m. until 8:20 p.m.

5. DISCUSSION ITEMS

5.1 Livestream Report

Trustees reviewed the Livestream Report presented by Associate Superintendent of Curriculum Sawula. Discussion took place amongst Trustees and Administration on the advantages for live streaming board meetings, potential risks and challenges as well as additional factors to take into consideration if transitioning to livestream meetings. Trustees expressed support for the ability of Trustees to participate in regular board meetings via Zoom if they were unable to attend in person. Administration indicated that live streaming board meetings allows for observing in meetings, not participating in meetings and that it would be difficult to manage regular board meetings using both Zoom and livestream. Trustees directed Administration to promote and engage with stakeholders about attending upcoming Board meetings either virtually or in person to determine if there is interest from the public in attending regular board meetings.

5.2 Student Safety & Risk and Insurance Coverage

Trustees reviewed the Student Safety and Risk report presented by Superintendent Finnigan and Secretary Treasurer Steeves and directed Administration to ensure that the list of restricted activities in Administrative Procedure #342 is consistent with the Urban Schools Insurance Consortium's (USIC) list of restricted activities.

6. INFORMATION ITEMS

6.1 Superintendent Report

Trustees reviewed a written report provided by Superintendent Finnigan. Trustees appreciated Administration's efforts to revise the RDCRS Three Year Education plan to ensure strong connections to Catholic faith and the importance of incorporating faith based language. Superintendent Finnigan indicated that the Three Year Education plan supports inclusivity where all are welcome, and all belong.

6.2 Schollie Survey Executive Summary

The Associate Superintendent of Curriculum presented the 2021/22 Schollie Survey Executive summary report to Trustees. Trustees were pleased to see the feedback, including indicators related to students, staff and parent satisfaction, with opportunities to learn about the Catholic faith in our schools. Trustees indicated that since some of the metrics have been consistently very high over the last five years, it may be time to introduce new questions to ensure the Division is moving forward in other areas as well.

6.3 Financial Report

Secretary Treasurer Steeves provided a written report on the financial status of the Division. Steeves informed Trustees that St. Lorenzo de Ruiz construction is continuing on budget but that spending for St. Lorenzo construction will be significantly higher going forward as more work is being done..

6.4 Safe Return to Class Funding Report

Secretary Treasurer Steeves presented Trustees with a written report on the status of the Safe Return to Class Funding and indicated that the remaining funds must be used by the end of the 2021-2022 school year.

6.5 Transportation Strategies & Improvements

Trustees reviewed a written report provided by Administration & the Transportation department on transportation strategies and improvements after boundary development decisions made in the May 24, 2022 regular board meeting.

6.6 Trustee Reports and Updates

- Alberta School Boards Association (ASBA) -
 - Trustee Leyson provided an oral report from ASBA indicating that the Edwin Parr event has been finalized. Leyson shared that there is a student wellness initiative being planned in the fall of 2022.
- Alberta Catholic School Trustees Association (ACSTA) - Executive Summary
 - Chair Pasula provided Trustees with a written executive summary report ACSTA for May 2022.
- Rural Caucus of Alberta School Boards
 - Trustee Heistad shared that the Rural Caucus June meeting focused on the impact the changes to block funding will have on our Division, specifically for PUF students and mental health. The

group also discussed ways to showcase what is happening in rural communities.

- Catholic Education Foundation
 - Trusteed Heistad shared that funds for school projects and student scholarships have been awarded. The names of the scholarship winners will be announced as students cross the stage during their respective graduations.

6.6 Upcoming Events:

- June 27, 2022 - St. Dominic Graduation Mass
- June 28, 2022 - St. Dominic Graduation Ceremony
- June 29, 2022 - École Secondaire Notre Dame Graduation Ceremony
- June 29, 2022 - St. Joseph High School Graduation Ceremony
- August 30, 2022 - Board Meeting
- August 31, 2022 - Division Opening 2022-2023

6.7 Correspondence Report

- Trustees reviewed a correspondence report prepared by Administration.

6.8 Summer Gathering

- Trustees discussed a possible date for a Trustee and Administration gathering in August.

Trustee Watson led the group in closing prayer.

22/05/26-15-Hollman

THAT THE REGULAR MEETING RECESS TO THE COMMITTEE OF THE WHOLE, THE TIME BEING 10:22 P.M.

CARRIED.

22/04/26-16-Lonsdale

THAT THE REGULAR MEETING RECONVENE.

CARRIED.

22/04/26-17-Watson

THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 11:15 P.M.

CARRIED.

CHAIR

SECRETARY-TREASURER