

2021-2022 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

LOCATION/DEPARTMENT Montfort /
Superintendent

PAYABLE TO: Kathleen Finnigan

DATE: Feb 22, 2022

Claim Totals

Office Use

Unit Total (A+B) \$240.76

Purchase Order #

GST/HST Total (A+B) \$12.04

Adjusted Unit Amount \$244.61

Authorization

68% of GST/HST \$8.19

Claim Total (Reimbursement): \$252.80

Applicant Signature

Admin/Approval Signature

X

X

no receipts entered

B: MILEAGE

Date	From	To	Comment	Distance (km)
Jan 10, 2022	Montfort	Holy Family	school visits	8.3
	Holy Family	St. Francis	school visits	1.6
	St. Francis	St. Martin	school visits	7.1
	St. Martin	Montfort	return to Montfort	4
Jan 11, 2022	Montfort	Mother Teresa	school visits	24
	Mother Teresa	OLR	school visits	3
	OLR	Montfort	return to Montfort	21.2
Jan 12, 2022	Montfort	St. Marguerite	school visits	36.3
	St. Marguerite	St. Elizabeth	school visits	32.2
	St. Elizabeth	Maryview	school visits	1.8
	Maryview	St. Gregory	school visits	17.9
	St. Gregory	St. Teresa	school visits	12.5
Jan 13, 2022	Montfort	Holy Trinity	school visits	68.2
	Holy Trinity	Montfort	return to Montfort	68.2
Jan 19, 2022	Montfort	Bower Ponds	skate night and return	7.4
Jan 21, 2022	Montfort	Holy Trinity	school visit	68.2
	Holy Trinity	St. Gregory	school visist	84
	St. Gregory	Montfort	return to Montfort	18.9
Jan 31, 2022	Montfort	Notre Dame	school visit	9.4
	Notre Dame	St. Joseph	school visit	6
	St. Joseph	Montfort	return to Montfort	5.4

Distance Total (km)	505.6	✓
Rate (\$/km after tax)	\$0.50	✓
GST Total	\$12.04	✓
Unit Total	\$240.76	✓
Mileage Total	\$252.80	✓

