

2020-2021 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

LOCATION/DEPARTMENT: Montfort/

PAYABLE TO: Kathleen Finnigan

DATE: Aug 20, 2021

Version 8 - 12 May 2021

Claim Totals		Office Use
Unit Total (A+B):	297.71 297.71	Purchase Order #:
GST/HST Total (A+B):	323.17 14.89	
Adjusted Unit Amount:	297.71	Authorization:
68% of GST/HST:	211.77	
Total Claim (Reimbursement):		297.71 312.60

A: RECEIPTS

No receipts entered.

B: MILEAGE

Date	From	To	Comment/Purpose of Travel	Distance (km)
Jan 28, 2021	Montfort	Mother Teresa		24.0
Jan 28, 2021	Mother Teresa	Montfort	return	24.0
Feb 02, 2021	Montfort	St. Joseph		5.4
Feb 02, 2021	St. Joseph	Montfort	return	5.4
Feb 04, 2021	Montfort	St. Francis		10.1
Feb 04, 2021	St. Francis	Montfort	return	10.1
Feb 05, 2021	Montfort	St. Joseph		5.4
Feb 05, 2021	St. Joseph	Montfort	return	5.4
Feb 22, 2021	Montfort	St. Joseph		5.4
Feb 22, 2021	St. Joseph	Montfort	return	5.4
Apr 10, 2021	Montfort	St. Marguerite	Our Lady of Peace Consecration	36.3
Apr 10, 2021	St. Marguerite	Montfort	return	36.3

Applicant Signature

Admin/Approval Signature

Apr 13, 2021	Montfort	St. Francis		10.1
Apr 13, 2021	St. Francis	Montfort	return	10.1
Jun 16, 2021	Montfort	Cambridge Hotel	Associate Sup interivews	8.0
Jun 18, 2021	Montfort	St. Teresa		3.6
Jun 18, 2021	St. Teresa	Montfort	return	3.6
Jun 19, 2021	Montfort	St. Mary's	return - confirmation	10.6
Jun 28, 2021	Montfort	Rocky Mountain House	return - grad mass	165.0
Jun 28, 2021	Montfort	St. Joseph	Graduation	5.4
Jun 28, 2021	St. Joseph	Notre Dame	Graduation	6.0
Jun 29, 2021	Montfort	Rocky Mountain House	Graduation	165.0
Aug 06, 2021	Montfort	St. Patrick		1.8
Aug 06, 2021	St. Patrick	Montfort	return	1.8
Aug 12, 2021	Montfort	Westerner Park	return	15.0
Aug 18, 2021	Montfort	Nordegg	Sr. Admin retreat	174.0
Aug 20, 2021	Nordegg	Montfort	Sr. Admin retreat return	174.0
Aug 27, 2021	Holy Family	Montfort		8.3
Aug 27, 2021	Montfort	Holy Family		8.3
Aug 30, 2021	Montfort	St. Mary's	Division opening - return	10.6
Aug 31, 2021	Montfort	Notre Dame	Grade 10 orientation	9.4
Aug 31, 2021	Notre Dame	Montfort	return	9.4

Total Distance (km):	✓	973.2 - 348 = 625.2 ✓
Rate (\$/km):	✓	\$0.50
Unit:	✓	\$403.45 \$312.60 297.71
GST:	✓	\$23.17 14.89
Mileage Claim Total:		\$486.62 \$ 312.60

* Didn't end up driving to Nordegg on Aug. 18/21