

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held September 29, 2015.

Present: A. LaGrange
M. Hollman
D. MacKay
D. Bouchard
L. McNiff and
A. Watson, Trustees
V. P. Mason, Superintendent of Schools
R. Ledene, Assoc. Sup't – Faith Dev & Div Support
K. Finnigan, Assoc. Sup't – Inclusive Learning
J. P. Stewart, Assoc. Sup't - Personnel
K. Jaeger, Supervisor of Support Services
D. Khatib, Division Principal
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant
Absent: G. Pelletier, Chair

The meeting was called to order at 6:47 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

The agenda was amended as follows:

#10 - Dual Credit opportunity

#11 - St. Joseph's tender results

15/09/29-14-Bouchard

THAT THE AGENDA BE APPROVED AS AMENDED

CARRIED.

ADOPTION OF MINUTES

15/09/29-15-McNiff

THAT THE MINUTES OF THE REGULAR MEETING OF AUGUST 25, 2015 BE ADOPTED AS CIRCULATED

CARRIED.

3. JUNE 2015 DIVISION ACCOUNTABILITY REPORT

Trustees had an opportunity to discuss the document and provide feedback at the Board meeting.

15/09/29-16-LaGrange

THAT THE BOARD APPROVES THE DIVISION ACCOUNTABILITY REPORT FOR THE PERIOD MARCH 1, 2015 - JUNE 30, 2015 AS AMENDED.

CARRIED.

4. ACSTA PRESIDENTIAL CANDIDACY

Trustee LaGrange announced her intent to put her name forward for the position of president of the ACSTA in the upcoming election. Trustees were pleased to offer her their support and endorsement.

15/09/29-17-MacKay

THAT THE BOARD ENDORSE TRUSTEE LAGRANGE IN HER CANDIDACY FOR PRESIDENT OF THE ACSTA IN THE UPCOMING ELECTION.

CARRIED.

5. 2015-2016 STUDENT ENROLLMENT

Mr. Rod Steeves, Secretary-Treasurer, updated Trustees with regards to the 2015-2016 student enrollment data. The number of students this year is 9,243 with total FTE of 8,715. This is a 4% increase from last year's enrolment.

6. CATHOLIC EDUCATION SUNDAY - NOVEMBER 1, 2015

Catholic Education Sunday is on November 1st and one Trustee will speak at each Mass within the Divisions' parishes that weekend. A schedule will be generated for Trustees to attend local Masses.

7. TRUSTEE REMUNERATION AS PER POLICY 19

Mr. Rod Steeves, Secretary-Treasurer, brought forward a recommendation relative to Trustee remuneration for 2015-2016. He presented an average of the provincial Trustee remuneration which indicated that Red Deer Catholic Regional Schools Trustees fall 47-54% below provincial average. He recommended that Trustees increase their salary substantially closer to average in order not to continually fall behind the provincial average. After discussion, Trustees felt that such an increase could not be justified and agreed to a minimal increase of 2.63 percent to the per-diem and honourarium rate.

15/09/29-18- MacKay

THAT THE BOARD ACCEPT A 2.63 PERCENT INCREASE IN THE PER-DIEM AND THE HONOURARIUM RATE FOR THE 2015-2016 SCHOOL YEAR.

CARRIED.

8. STAFF APPRECIATION YEARLY BUDGET

Trustees were asked to keep in mind any potential gift ideas. Trustees agreed that the idea of gifts is to complement the theme of the event and show appreciation to employees.

9. ADMINISTRATIVE PROCEDURE NO. 350 - STUDENT EVALUATION

Mrs. Kathleen Finnigan, Associate Superintendent of Inclusive Education, reviewed Administrative Procedure No. 350 - Student Evaluation. It was noted that teachers are expected to ensure students are given every opportunity to succeed, however, in some circumstances a zero may be justified. The Division does not have a “no zero” policy.

10. DUAL CREDIT OPPORTUNITIES

Dr. Dave Khatib, Division Principal, presented Trustees with another dual credit opportunity with the Red Deer College Donald School of Business and École Secondaire Notre Dame High School. In February, 2016 there will be a cohort of students who will be given the opportunity to be part of a pilot project to study Business at the Donald School of Business.

11. ST. JOSEPH TENDER RESULTS

Mr. Ken Jaeger, Supervisor of Support Services, explained to Trustees that these type of tenders now require a board motion. This is considered a commodity trade in the IPD team, but was included in the overall school building budget.

15/09/29 Bouchard

THAT THE BOARD OF TRUSTEES APPROVES THE TENDER SUBMITTED BY CONCRETE SOLUTIONS IN THE AMOUNT OF \$211,163.72 FOR THE POLISHED CONCRETE FLOORS AT ST. JOSEPH HIGH SCHOOL.

CARRIED.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

The Supervisor of Support Services provided updates on the following capital projects:

St. Marguerite Bourgeoys School

Phase two has been delayed in going to tender because AB INFRA has approved installing a sprinkler system to the entire school in June. Tenders are expected to go out prior to the end of September. The School has moved out of the classroom wings in June in preparation for construction.

St. Gregory the Great Catholic School

Approval for the construction of St. Gregory the Great was received in July. Application for development permit has been submitted. Sod turning ceremony is scheduled for Oct 20, 2015 at 11:00 AM. Construction will not begin until the spring.

St. Joseph High School

Work has begun with the piles installed and most of the grade beams in place. The precast concrete is scheduled to be erected before the end of the month with the steel to follow. The garage is complete and being used for the site offices and big room meetings. At the completion of the job this garage will be used by the City of Red Deer, Kinsmen and the school. A folder has been shared with you to view the regular reports on progress.

St. Francis of Assisi Middle School

Tenders have closed and the contract has been awarded to Shunda Construction. Work is expected to be completed next summer.

St. Teresa Modular Addition

The four classrooms were able to be occupied by students for the first day of school.

Holy Trinity Modular Addition

A last minute push allowed us to get into these classrooms for beginning of the school year.

Fr. Voisin Modular Addition

ABC Schools is managed the installation of these two units and occupancy was granted for September 8. We are still waiting for data and paging to be complete.

ASBA UPDATE

Trustee MacKay reported from the last meeting held on September 28.

- CARC presented to Trustees on the PD needs of the area and the opportunities available for PD sessions.
- RCSD (Regional Collaborative Service Delivery) team gave an informative presentation to ASBA. The funding commitment is until 2017 for this project and Trustees in the province are urged to to advocate for continued funding.
- Trustees continue to establish relationships with MLAs and these relationships have been very positive to date.
- Next organizational meeting will be on October 26 and will be hosted by Red Deer Catholic Regional Schools .
- The Board commended Trustee MacKay and thanked her for her dedication to ASBA as president for the past two years.

ACSTA UPDATE

Trustee LaGrange, currently a Director with ACSTA, has brought her name forward for President to be voted on at the Annual General Meeting in November.

EDUCATION FOUNDATION

The next meeting will be held on October 20.

CLOSING PRAYER

Trustee Hollman led the group in closing prayer.

15/09/29-13- Hollman

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 9:17 P.M.**

CARRIED.

ADJOURNMENT

(CHAIR)

(SECRETARY-TREASURER)