

2019-2020 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

LOCATION/DEPARTMENT: Montfort/Trustee

PAYABLE TO: Dorraine Lonsdale

DATE: Sep 25, 2020

Version 6 - 21 Sep 2020

Claim Totals		Office Use
Unit Total (A+B):	\$922.32 ✓	Purchase Order #:
GST/HST Total (A+B):	\$45.61 ✓	
Adjusted Unit Amount:	\$936.91	Authorization:
68% of GST/HST:	\$31.02	
Total Claim (Reimbursement): \$967.93 ✓		

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
May 19, 2020 ✓	TownePlaceSuit es	Accommodations	\$135.64 ✓	\$6.22 ✓	\$129.42 ✓
May 20, 2020 ✓	TownePlaceSuit es	Accommodations	\$135.64 ✓	\$6.22 ✓	\$129.42 ✓

Total This Claim:	\$271.28
Total GST:	\$12.44
Total Unit:	\$258.84

B: MILEAGE

Date	From	To	Comment/Purpose of Travel	Distance (km)
May 19, 2020	St. Matthew	Notre Dame	ATA Negotiations (May 19-21)	92.2

Applicant Signature

Admin/Approval Signature

May 21, 2020	Notre Dame	St. Matthew	ATA Negotiations (May 19-21)	92.2
Jun 01, 2020	St. Matthew	Montfort	ASBA SpringGeneralMeeting	84.7
Jun 01, 2020	Montfort	St. Matthew	ASBA SpringGeneralMeeting	84.7
Jun 12, 2020	St. Matthew	Montfort	Board Evaluation	84.7
Jun 12, 2020	Montfort	St. Matthew	Board Evaluation	84.7
Jun 15, 2020	St. Matthew	Montfort	Superintendent Search Meeting	84.7
Jun 15, 2020	Montfort	Mother Teresa	Super Meeting to Grade 9 Grad	24.0
Jun 15, 2020	Mother Teresa	St. Matthew	Grad 9 Grad to Home	65.6
Jun 23, 2020	St. Matthew	St. Benedict	Tour of St. Benedict	90.6
Jun 23, 2020	St. Benedict	St. Matthew	Tour of St. Benedict	90.6
Jul 07, 2020	St. Matthew	St. Martin	Transportation Mtg-Cambridge Inn	87.9
Jul 07, 2020	St. Martin	St. Matthew	Transportation Mtg-Cambridge Inn	87.9
Aug 10, 2020	St. Matthew	Montfort	Board Mtg - Covid Back to School	84.7
Aug 10, 2020	Montfort	St. Matthew	Board Mtg - Covid Back to School	84.7
Aug 25, 2020	St. Matthew	Montfort	August Regular Board Mtg	84.7
Aug 25, 2020	Montfort	St. Matthew	August Regular Board Mtg	84.7

Total Distance (km)	1393.3000000000004
Rate (\$/km)	\$0.50
Unit	\$663.48
GST	\$33.17
Mileage Claim Total	\$696.65

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Dorraine Lonsdale
5616 60 St
Rocky Mountain H AB T4T1K7
Red Deer Catholic Regiona

Room: 220
Room Type: STKT
Number of Guests: 1
Rate: \$122.00 Clerk: LHU

Arrive: 19May20 Time: 09:51PM Depart: 20May20 Time: 11:58AM Folio Number: 50577

DATE	DESCRIPTION	CHARGES	CREDITS
19May20	Room Charge	122.00	
19May20	Gst 81574 3216 Rt0002	6.22	
19May20	Alberta Tourism Levy	4.98	
19May20	Destination Marketing Fee	2.44	
20May20	Master Card		135.64

CARD #: MCXXXXXXXXXXXX9099/XXXX
AMOUNT: 135.64
AUTH: 03191S Signature on File
This card was electronically swiped on 19May20

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX4578. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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Dorraine/Mrs Lonsdale
5616 60 St
Rocky Mountain House AB T4T1K7
Red Deer Catholic School Division

Room: 320
Room Type: STKT
Number of Guests: 1
Rate: \$122.00
Clerk: LHU

Arrive: 20May20 Time: 10:56PM Depart: 21May20 Time: 11:45AM Folio Number: 50592

DATE	DESCRIPTION	CHARGES	CREDITS
20May20	Room Charge	122.00	
20May20	Gst 81574 3216 Rt0002	6.22	
20May20	Alberta Tourism Levy	4.98	
20May20	Destination Marketing Fee	2.44	
21May20	Master Card		135.64

CARD #: MCXXXXXXXXXXXX9099XXXX
AMOUNT: 135.64
AUTH: 09249S Signature on File
This card was electronically swiped on 20May20

BALANCE: 0.00

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