



2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT

Red Deer Catholic Regional Schools

Inu# Sept 23/19 - Mileage

LOCATION / DEPARTMENT Trustee

PAYABLE TO: Cynthia Leyson

DATE: Oct. 20, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Sep 23, 2019	Red Deer	Wolfcreek Div. Ponoka	110	ASBA meeting

	RATE	TOTAL CLAIM	GST
TOTAL KM'S THIS CLAIM	110	\$55.00	\$2.62
	✓	✓	✓
		UNIT Total (A + B):	\$52.38
		GST/HST Total (A + B):	\$2.62
		TOTAL CLAIM / CHQ:	\$55.00

Applicant Signature

Admin Approval/ Signature

School Office Use:

6510-41-06513-80

record code (optional)

Purchase Order No:

Central Office / Secretary GST Override

Adjusted UNIT Amt: \$53.22

68% of GST/HST: \$1.78

Authorization:

Total Claim: \$55.00

(secretary)

Version: 1-17/18 September 01, 2017