

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

Inw #
May 12-29/19 - Mileage

LOCATION / DEPARTMENT

PAYABLE TO: Sharla Heistad

DATE: Jun. 09, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
May Sun May 12	Innisfail	Olds	80	Mass St. Stephen's Olds
May Tue May 28	Innisfail	Montfort	80	School Board meeting
May Wed May 29	Innisfail	Canmore	214	CCSTA convention
TOTAL KM'S THIS CLAIM			374	
			RATE	TOTAL CLAIM
			.50	\$187.00
				GST
				\$8.90

UNIT Total (A + B): \$178.10
 GST/HST Total (A + B): \$8.90
 TOTAL CLAIM / CHQ: \$187.00

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41 - 06502-80

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$180.94
68% of GST/HST:	\$6.06
Total Claim:	\$187.00

Version: 1-17/18 September 01, 2017

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Invt#
May 17-29/19 - Mileage

LOCATION / DEPARTMENT

PAYABLE TO: Sharla Heistad

DATE: Jun. 09, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
May Sun May 12	Innisfail	Olds	80	Mass St. Stephen's Olds
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 GST/HST Total (A + B): \$8.90 ✓
TOTAL CLAIM / CHQ: \$187.00 ✓

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No:	_____
Authorization:	_____
	(secretary)

6510-41
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$180.94
68% of GST/HST:	\$6.06
Total Claim:	\$187.00

Version: 1-17/18 September 01, 2017



Red Deer Catholic
Regional Schools

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT

Inw#
June/19 - mileage

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Sharla Heistad

DATE: Jul. 03, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Jun 02, 2019	Canmore	Innisfail	214	Return from CCSTA
Jun 02, 2019	Innisfail	Red Deer	80	Rural Caucus meeting prior to ASBA SGM
Jun 05, 2019	Innisfail	Montfort	80	Education Foundation application reviews
Jun 06, 2019	Innisfail	Olds	80	Discovery School Holy Trinity at Olds College visit
Jun 10, 2019	Innisfail	Montfort/Wedgewood m	80	Education Foundation meeting
Jun 12, 2019	Innisfail	Montfort	80	Superintendent Review and GrACE meeting
Jun 13, 2019	Innisfail	St. Mary's Parish	80	St. Francis Grade 9 farewell and Mass
Jun 16, 2019	Innisfail	Olds	80	St. Stephen's Holy Trinity Mass and Fr. Adam Farew
Jun 18, 2019	Innisfail	Montfort	80	Board Meeting
Jun 26, 2019	Innisfail	Montfort	80	Special Board Meeting
Jun 28, 2019	Innisfail	Centrium	80	Notre Dame morning Cap and Gown/Mass Grad
Jun 28, 2019	Innisfail	Centrium	80	Notre Dame Evening Grad Celebration
TOTAL KMS THIS CLAIM			1094	
			RATE	TOTAL CLAIM
			.50	\$547.00
				GST
				\$26.05

UNIT Total (A + B): \$520.95
 GST/HST Total (A + B): \$26.05
TOTAL CLAIM / CHQ: \$547.00

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41 - 80

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$529.29
68% of GST/HST:	\$17.71
Total Claim:	\$547.00

Version: 1-17/18 September 01, 2017