



Red Deer Catholic Regional Schools

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT

*Inv<sup>t</sup> - March/19 - mileage*

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Sharla Heistad

DATE: Mar. 27, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Mar 03, 2019	Innisfail	Edmonton	198	Rural Alberta Education Symposium
Mar 05, 2019	Edmonton	Innisfail	198	return from Edmonton
Mar 06, 2019	Innisfail	Olds	80	Ash Wednesday Mass Holy Trinity
Mar 07, 2019	Innisfail	Red Deer	80	Ed Foundation Fund Raiser
Mar 13, 2019	Innisfail	Montfort	80	TEBA call/central table
Mar 21, 2019	Innisfail	Montfort	80	Expulsion hearing
Mar 22, 2019	Innisfail	Montfort	80	Contract negotiations
Mar 23, 2019	Innisfail	Olds	80	Olds St.Stephen's Mass
Mar 26, 2019	Innisfail	Sylvan Lake	80	OLOR school council meeting
Mar 26, 2019	Innisfail	Montfort	80	Board meeting
Mar 27, 2019	Innisfail	Montfort	80	Contract negotiations
<b>TOTAL KM'S THIS CLAIM</b>			1116	
			<b>RATE</b>	<b>TOTAL CLAIM</b>
			.50	\$558.00
				<b>GST</b>
				\$26.57

UNIT Total (A + B): \$531.43  
 GST/HST Total (A + B): \$26.57  
**TOTAL CLAIM / CHQ: \$558.00**

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No: \_\_\_\_\_

Authorization: \_\_\_\_\_  
 (secretary)

*6510-41 - 06502-80*  
record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$538.93
68% of GST/HST:	\$18.07
<b>Total Claim:</b>	<b>\$558.00</b>

Version: 1-17/18 September 01, 2017

RECEIVED MAR 26 2019

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic  
Regional Schools

Inv#

LOCATION / DEPARTMENT

03/27/17.- Fantasyland etc . PAYABLE TO: Sharla Heistad

DATE: Mar. 27, 2019

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Mar 03, 2019	Fantasyland Hotel	Room charge	\$164.00		155.80
Mar 03, 2019	Fantasyland Hotel	Alberta Tourism Levy	\$6.56		\$6.56
Mar 03, 2019	Fantasyland Hotel	GST	8.20	8.20	8.20
Mar 04, 2019	Fantasyland Hotel	Room charge	\$164.00		155.80
Mar 04, 2019	Fantasyland Hotel	Alberta Tourism Levy	\$6.56		\$6.56
Mar 04, 2019	Fantasyland Hotel	GST	8.20	8.20	8.20
Mar 04, 2019	Earl's Restaurant	supper	\$13.65	65	13.00
				TOTAL GST	Total Unit
TOTAL THIS CLAIM			371.17	17.05	354.12

UNIT Total (A + B): 354.12  
 GST/HST Total (A + B): 17.05  
 TOTAL CLAIM / CHQ: \$371.17

Receipts -  
 Sharla  
 Alberta Rural Education  
 Symposium

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41 - 06502-80

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$371.17
68% of GST/HST:	\$0.00
Total Claim:	\$371.17

Version: 1-17/18 September 01, 2017

# FANTASYLAND HOTEL

17700 87 AVE  
EDMONTON AB T5T 4V4

Heistad , Sharla  
6033 47 st  
Innisfail, AB t4g 1v8

Confirmation Number: 60160478-1  
Room Number: 1238  
Room Type: STWN  
No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN
03/03/2019	03/05/2019	GROUP

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
03/03/2019	RM	Room Charge	164.00
03/03/2019	RT	Alberta Tourism Levy	6.56
03/03/2019	GST	GST 845861368 RT	8.20
03/04/2019	RM	Room Charge	164.00
03/04/2019	RT	Alberta Tourism Levy	6.56
03/04/2019	GST	GST 845861368 RT	8.20
03/05/2019	MC	MasterCard *****5082	(357.52)

**TOTAL DUE:** 0

EARLS RESTAURANTS

# Earls

23 Jordan E

Tbl 114/2 Chk 4115 Gst 1  
Mar04'19 05:28PM  
\*\*\* Memo Check \*\*\*

Seat:1

1 CAJUN SAND	13.00
Subtotal	<del>13.00</del>
GST Tax	0.65
06:07PM Total	<b>13.65</b>

--PLEASE PAY YOUR SERVER--

Follow us on Instagram  
@earlswem

SKIP THE DISHES LAUNCHES Feb 7!

Can't join us between 3-6pm?  
No worries because Happy Hour  
Happens all over again from 9pm  
Till close!!!

HH Brunch: Sat/Sun: 11am-12pm  
GST# 85421 - 7502R T0001



Red Deer Catholic  
Regional Schools

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT

Inv#

LOCATION / DEPARTMENT Montfort/ Trustee

April/19 - mileage

PAYABLE TO: Sharla Heistad

DATE: Apr. 30, 2019

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Apr Mon Apr 01 2	Innisfail	Olds	80	School Council Holy Trinity
Apr Mon Apr 08 2	Innisfail	Montfort	80	Ed Foundation Meeting
Apr Tue Apr 09 2	Innisfail	Red Deer	80	Mayor's Prayer Breakfast
Apr Tue Apr 16 2	Innisfail	Sylvan Lake	80	OLOR school visit
Apr Thu Apr 18 2	Innisfail	Red Deer	80	St. Francis Celebration Lent/Mural Blessing
Apr Wed Apr 24 2	Innisfail	Montfort	80	Student Teacher Gathering
Apr Fri Apr 26 20	Innisfail	Montfort	80	Board Retreat
Apr Mon Apr 29 2	Innisfail	Montfort	80	Expulsion hearing
Apr Tue Apr 30 2	Red Deer	Innisfail	80	St. Marguerite Social Studies Class/return to Montfor

	RATE	TOTAL CLAIM	GST
TOTAL KM'S THIS CLAIM	720	\$360.00	\$17.14

UNIT Total (A + B): \$342.86

GST/HST Total (A + B): \$17.14

TOTAL CLAIM / CHQ: \$360.00

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41 — 06502 — 80  
record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$348.34
68% of GST/HST:	\$11.66
Total Claim:	\$360.00

Version: 1-17/18 September 01, 2017