



Red Deer Catholic
Regional Schools

EXPENSE CLAIM REIMBURSEMENT BOARD OF TRUSTEES

web
copy

Cheque Payable To: Murray Hollman
(Trustee Name)

Inv #
11/18/15- ACSTA/
ASBA

Enter information in yellow cells

DATE: 18-Nov-15

****ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT****

A: RECEIPTS					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov.13-16	Westin	Hotel	\$ 815.80 852.33	\$ 38.12	\$ 814.23 777.68
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
Total A:			\$ 852.35 815.80 ✓	\$ 38.12	\$ 814.23 777.68 ✓

B: MILEAGE						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
Total B:			\$ -	\$ -	\$ -	

UNIT Total (A+B): 777.68
 GST/HST Total (A+B): \$ 38.12
 TOTAL CLAIM / CHQ: 815.80

Murray H
Trustee Signature

[Signature]
Admin Approval / Signature

Central Office Use:

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Murray Hollman
 AB Catholic School Trustees
 3 DOLAN CLOSE
 RED DEER, AB T4R 3A3
 Canada

Page Number 1 Invoice Number 27649520
 Guest Number 941901
 Folio ID A
 Arrive Date 13-NOV-15 15:02
 Depart Date 17-NOV-15 12:42
 No. Of Guest 1
 Room Number 1213
 Club Account SPG - Axxxxxxx5701

Tax Invoice

Tax ID 815461330RT0001
 The Westin Edmonton 17-NOV-15 12:50 MRONDEAU

Date	Reference	Description	Charges (CAD)	Credits (CAD)
13-NOV-15	3825	Share Lounge	36.55	
13-NOV-15	ef	-ADJ Guest Incentive Programs		-15.00
13-NOV-15	RT1213	Room Charge	185.00	
13-NOV-15	RT1213	GST	9.53	
13-NOV-15	RT1213	Destination Marketing Fee	5.55	
13-NOV-15	RT1213	Tourism Levy	7.62	
14-NOV-15	RT1213	Room Charge	185.00	
14-NOV-15	RT1213	GST	9.53	
14-NOV-15	RT1213	Destination Marketing Fee	5.55	
14-NOV-15	RT1213	Tourism Levy	7.62	
15-NOV-15	RT1213	Room Charge	185.00	
15-NOV-15	RT1213	GST	9.53	
15-NOV-15	RT1213	Destination Marketing Fee	5.55	
15-NOV-15	RT1213	Tourism Levy	7.62	
16-NOV-15	RT1213	Room Charge	185.00	
16-NOV-15	RT1213	GST	9.53	
16-NOV-15	RT1213	Destination Marketing Fee	5.55	

Continued on the next page

The Westin Edmonton
 10135 100 St
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Murray Holman
 AB Catholic School Trustees
 3 DOLAN CLOSE
 RED DEER, AB T4R 3A3
 Canada

Page Number : 2 Invoice Nbr : 27649520
 Guest Number : 941901
 Folio ID : A
 Arrive Date : 13-NOV-15 15:02
 Depart Date : 17-NOV-15 12:42
 No. Of Guest : 1
 Room Number : 1213
 Club Account : SPG - Axxxxxxx5701

Date	Reference	Description	Charges (CAD)	Credits (CAD)
16-NOV-15	RT1213	Tourism Levy	7.62	
17-NOV-15	VI	Visa		-852.35
		** Total	867.35	-867.35
		*** Balance	-0.00	

BETTER BALANCE - The soothing scent of White Tea revitalizes and uplifts from the moment you step through our doors. Enhance any environment by taking our signature scent home with you. Learn more at westin.com/store

As a Starwood Preferred Guest you have earned at least 1553 Starpoints for this visit Axxxxxxx5701

Tell us about your stay www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-13-2015	185.00	9.53	7.62	36.55	0.00	-9.45	229.25	0.00
11-14-2015	185.00	9.53	7.62	0.00	0.00	5.55	207.70	0.00
11-15-2015	185.00	9.53	7.62	0.00	0.00	5.55	207.70	0.00

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 AB Catholic School Trustees
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 RED DEER, AB T4R 3A3
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Page Number 3 Invoice Nbr 27649520
 Guest Number 941901
 Folio ID A
 Arrive Date 13-NOV-15 15:02
 Depart Date 17-NOV-15 12:42
 No. Of Guest 1
 Room Number 1213
 Club Account SPG - Axxxxxxx5701

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-16-2015	185.00	9.53	7.62	0.00	0.00	5.55	207.70	0.00
11-17-2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-852.35
Total	740.00	38.12	30.48	36.55	0.00	7.20	852.35	-852.35