

## ADMINISTRATIVE PROCEDURE NO. 242

# INTERNATIONAL SERVICES PROGRAM

### Background

In support of our mission to bring Christ to every child, our International Services Program recognizes the critical importance of providing opportunities for our staff and students to compete in rapidly changing global community. Our International Services Program is aligned with the Alberta International Education Strategy (2001) and provides significant benefits to our staff and students including:

1. Providing opportunities for our Division to promote our faith to students from abroad;
2. Providing our Division with an opportunity to market our programs globally and bring attention to the strength of our mission across the world;
3. Fostering international cooperation and a better understanding of international issues and global responsibilities for stakeholders of our Division, with Christ's teachings as our example;
4. Providing our students a greater understanding of a global perspective that will expand their knowledge of the world;
5. Providing our students with the opportunity to become more knowledgeable and prepared to live and work in a global community through their interaction with international students; and
6. Providing revenue-generating strategies to the Division by marketing our regular and online programs internationally.

*In today's changing global community, it is imperative that our students have access to the diverse knowledge and skills that international students bring. (International Student discussion Paper, Appendix A)*

Our program will accept students from across the world to enjoy the benefits of our first class education system and to provide our students with the opportunity to benefit from daily interactions with international students. Further, the program will allow staff and students the opportunity to travel and learn abroad through international exchange programs as developed by our schools and through international exchange programs.

**Procedures:**

1. The Program Manager of International Student Services shall, in conjunction with the Associate Superintendent-Student Services, design a program to attract international students to our Division and provide vehicles for international opportunities for our Division students and staff.
2. The scope of the International Services program will be developmental in nature. Initially, the program will focus on international student recruitment and the promotion of international student services. As the program develops, the scope of the program may be expanded to include all components of international services including exchange and twinning programs, teacher recruitment and exchanges and online marketing.
3. The Board, through the Program Manager and a designated school representative, in accordance with International Student acceptance procedures, will accept international students on a tuition fee basis. The tuition fee will be reviewed annually and will not be set at a rate less than the grant received for a resident student of the Board.
4. The Program Manager will be responsible for defining procedures relative to student acceptance, homestay programs, collection of student fees and tuitions, agent agreements and recruitment.
5. Division schools will designate a staff representative who will be the Division liaison with the International Services Program.