



EXPENSE CLAIM REIMBURSEMENT BOARD OF TRUSTEES

3 pages

Cheque Payable To: Liam McNiff
(Trustee Name)

DATE: 25-Nov-14

Inv #
NOV/14 - WESTIN

See information in yellow cells

TRIP/EXPENSE REPORTS MUST BE PROVIDED TO OBTAIN REIMBURSEMENT

Date	RECEIPTS Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
September 14	Westin Hotel Edmonton	Accommodation + parking	\$ 822.36	\$ 37.92	\$ 784.44
		ACSTA & ASBA AGMs	\$ -	\$ 32.12	\$ 790.24
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
Total A:			\$ 822.36	\$ 37.92	\$ 784.44

MILEAGE

Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
		Total B:	\$ -	\$ -	\$ -	

UNIT Total (A+B): \$ 784.44
 GST/HST Total (A+B): \$ 37.92
 TOTAL CLAIM / CHQ: \$ 822.36

Liam McNiff
Trustee Signature

[Signature]
Admin Approval / Signature

Central Office Use:

RECEIVED NOV 27 2014

Central Office Use Only:
68% of GST/HST = \$

25

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

Liam McNiff
 AB Catholic School Trustees
 3131 50A AVE
 SYLVAN LAKE, AB T4S 1A7
 Email: lmcniff@rdcrd.ab.ca
 ASK16A - ASBA 2014

Page Number : 2 Invoice Nbr: 1000199123
 Guest Number: 830690 Arrive Date: 14-NOV-14 14:09
 Folio ID : A Depart Date: 18-NOV-14 12:00
 No. Of Guest: 1
 Room Number : 308
 Room Rate : 156.00
 Club Account: SPG - A42706245930

Date	Reference	Description	Charges	Credits
17-NOV-14	RT308	Room Charge	156.00	
17-NOV-14	RT308	GST	8.03	
17-NOV-14	RT308	DMF	4.68	
17-NOV-14	RT308	Tourism Levy	6.43	
17-NOV-14	RT308	Parking Self	29.00	
17-NOV-14	RT308	GST	1.45	
18-NOV-14	AX	American Express		-822.36
18-NOV-14	AX	American Express	0.00	
		** Total	822.36	-822.36
		*** Balance	0.00	

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Continued on the next page

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

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FUEL YOUR BODY - It's easy to maintain a healthy lifestyle on the road. Our extensive SuperFoodsRx(TM) menu features nutrient-rich, delicious dishes that fuel your body and give you the focused energy you need. Discover dishes to supercharge your day at westin.com/eatwell

As a Starwood Preferred Guest you have earned at least 1480 Starpoints for this visit A42706245930

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other
14-NOV-14	156.00	8.03	6.43	0.00	0.00	35.13
15-NOV-14	156.00	8.03	6.43	0.00	0.00	35.13
16-NOV-14	156.00	8.03	6.43	0.00	0.00	35.13
17-NOV-14	156.00	8.03	6.43	0.00	0.00	35.13
18-NOV-14	0.00	0.00	0.00	0.00	0.00	0.00
Total	624.00	32.12	25.72	0.00	0.00	140.52

Date	Total	Payment
14-NOV-14	205.59	0.00
15-NOV-14	205.59	0.00

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