



Red Deer Catholic  
Regional Schools

3 Pages

## EXPENSE CLAIM REIMBURSEMENT BOARD OF TRUSTEES

*web*

Cheque Payable To: Murray Hollman  
(Trustee Name)

Enter information in yellow cells

DATE: 21-Nov-14

**\*\*ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT\*\***

A: RECEIPTS					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov 14-18/14	Westin	Hotel	\$ 810.81	\$ 32.12	\$ 778.69
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Total A:</b>			<b>\$ 810.81</b>	<b>\$ 32.12</b>	<b>\$ 778.69</b>

B: MILEAGE						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
Nov 14/14	158	0.43	\$ 67.94	\$ 3.24	\$ 64.70	ACSTA & ASBA EDMONTON
Nov 18/14	158	0.43	\$ 67.94	\$ 3.24	\$ 64.70	ACSTA & ASBA EDMONTON
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
	0	0.43	\$ -	\$ -	\$ -	
<b>Total B:</b>			<b>\$ 135.88</b>	<b>\$ 6.47</b>	<b>\$ 129.41</b>	

UNIT Total (A+B): \$ 908.10  
 GST/HST Total (A+B): \$ 38.59  
 TOTAL CLAIM / CHQ: \$ 946.69

*Murray Hollman*  
 \_\_\_\_\_  
 Trustee Signature

*Murray Hollman*  
 \_\_\_\_\_  
 Admin Approval / Signature

Central Office Use:

RECEIVED NOV 21 2014

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 780-426-3636  
 http://www.westin.com/edmonton



Hollman, Murray	Page Number	1	Invoice Nbr	1000199126
AB Catholic School Trustees	Guest Number	830693	Arrive Date	11-14-2014 17:03
3 DOLAN CLOSE	Folio ID	A	Depart Date	11-18-2014 06:35
RED DEER, AB T4R 3A3	No. Of Guest	1	Agent	APATKI
	Room Number	917		

Invoice

Date	Reference	Description	Charges	Credits
11-14-2014	RT917	Room Charge	\$156.00	
11-14-2014	RT917	GST	\$8.03	
11-14-2014	RT917	DMF	\$4.68	
11-14-2014	RT917	Tourism Levy	\$6.43	
11-15-2014	RT917	Room Charge	\$156.00	
11-15-2014	RT917	GST	\$8.03	
11-15-2014	RT917	DMF	\$4.68	
11-15-2014	RT917	Tourism Levy	\$6.43	
11-15-2014	RT917	Parking Valet	\$35.00	
11-15-2014	RT917	GST	\$1.75	
11-16-2014	RT917	Room Charge	\$156.00	
11-16-2014	RT917	GST	\$8.03	
11-16-2014	RT917	DMF	\$4.68	
11-16-2014	RT917	Tourism Levy	\$6.43	
11-16-2014	RT917	Parking Valet	\$35.00	
11-16-2014	RT917	GST	\$1.75	
11-17-2014	RT917	Room Charge	\$156.00	
11-17-2014	RT917	GST	\$8.03	
11-17-2014	RT917	DMF	\$4.68	
11-17-2014	RT917	Tourism Levy	\$6.43	
11-17-2014	RT917	Parking Valet	\$35.00	
11-17-2014	RT917	GST	\$1.75	
11-18-2014	VI	Visa		\$-810.81
		** Total	\$810.81	\$-810.81
		** Balance	\$-0.00	

Continued on the next page

The Westin Edmonton  
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 Edmonton, AB T5J 0N7  
 780-426-3636  
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Hollman, Murray	Page Number	2	Invoice Nbr	1000199126
AB Catholic School Trustees	Guest Number	830693	Arrive Date	11-14-2014 17:03
3 DOLAN CLOSE	Folio ID	A	Depart Date	11-18-2014 06:35
RED DEER, AB T4R 3A3	No. Of Guest	1	Agent	APATKI
	Room Number	917		

Invoice

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour	Levy	Food/Bev	Phone	Other	Total	Payment
11-14-2014	\$156.00	\$8.03	\$6.43	\$0.00	\$0.00	\$4.68	\$175.14	\$0.00	
11-15-2014	\$156.00	\$8.03	\$6.43	\$0.00	\$0.00	\$41.43	\$211.89	\$0.00	
11-16-2014	\$156.00	\$8.03	\$6.43	\$0.00	\$0.00	\$41.43	\$211.89	\$0.00	
11-17-2014	\$156.00	\$8.03	\$6.43	\$0.00	\$0.00	\$41.43	\$211.89	\$0.00	
11-18-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-810.81	
Total	\$624.00	\$32.12	\$25.72	\$0.00	\$0.00	\$128.97	\$810.81	\$-810.81	

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