MAR 2 1 2014

Red Deer Catholic Regional Schools

MILEAGE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES

Cheque Payable To: Diane MacKay

DATE: Mar. 20/ 14

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Jan. 5/14	Innisfail	Olds	64	Meet with constituents
Jan. 6	Innisfail	Olds	68	Holy Trinity School Council meeting
Jan. 7	Innisfail	RD- Montfort	70	School Board meeting
Jan. 14	Innisfail	Olds	68	Holy Trinity School- drop off Board's Christmas gift
Jan. 15	Innisfail	RD- Montfort	70	Student Discipline hearing
Jan. 19	Innisfail	Olds	64	Meet with constituents
Jan. 21	Innisfail	RD- Montfort	70	Travel w/ J. Davis to Community Engagement Conf- Edm
Jan. 27	Innisfail	Stettler	227	ASBA Zone 4 Meeting- drop off J. Heidt in RD
Jan. 29	Innisfail	Red Deer	55	Trasnptn Facility- Trustee Facility Tour
		TOTAL KM'S ON THIS CLAIM	756 ✓	

KILOMETRE CLAIM

RATE	KILOMETRES	AMOUNT
0.43 ✓	756	**$325.08** ✓

UNIT:	**$309.60**
GST:	**$15.48**
TOTAL (Reimbursement	**$325.08**

SIGNATURES ON ORIGINALS
Trustee Signature

SIGNATURES ON ORIGINALS
Central Office Admin Approval / Signature

Central Office Use:

Red Deer Catholic Regional Schools

EXPENSE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES

MAR 2 1 2014

Cheque Payable To: Diane MacKay
(Trustee Name)

Enter information in yellow cells

DATE: March 20/ 14

ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Jan. 21/14	Meal per diem	Community Engagement Conf	$ 25.00		$ 25.00
Jan. 22	Sutton Place Hotel- Edmtn	Accmdtn- Community Engagement Conf	$ 155.89	$ 7.16	$ 148.73
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
		Total A:	**$ 180.89**	**$ 7.16**	**$ 173.73**

B: MILEAGE

Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
	0	0.43	$ -	$ -	$ -	
	0	0.43	$ -	$ -	$ -	
	0	0.43	$ -	$ -	$ -	
	0	0.43	$ -	$ -	$ -	
	0	0.43	$ -	$ -	$ -	
		Total B:	**$ -**	**$ -**	**$ -**	

UNIT Total (A+B):	$	173.73
GST/HST Total (A+B):	$	7.16
TOTAL CLAIM / CHQ:	$	180.89

SIGNATURES ON ORIGINALS
Trustee Signature

SIGNATURES ON ORIGINALS
Admin Approval / Signature

Central Office Use:

Central Office Use Only:
68% of GST/HST = $ -

The Sutton Place Hotel

Mrs Diane MacKay
5917-45 St. Cres
Innisfail AB T4G1L4
Canada

Room Number	:	0515
Arrival Date	:	01-21-14
Departure Date	:	01-22-14
Page	:	1 of 1
Folio Number	:	336641
Confirmation	:	17817810
Cashier	:	319

INFORMATION INVOICE

Group Code : ED140119ALB
Company Name : Alberta School Boards Assn

GST No: 121767065 RT 0001 02-01-14

Date	Description			Charges	Credits
01-21-14	Room Charge			139.00	
01-21-14	Room Alberta Tourism Levy			5.56	
01-21-14	Room D.M.F.			4.17	
01-21-14	Room GST			6.95	
01-21-14	Room D.M.F. GST			0.21	
01-22-14	Mastercard	XXXXXXXXXXXX4220	XX/XX		155.89
		Total		**155.89**	**155.89**
		Balance		**0.00**	**CAD**

Room GST	6.95
F&B GST	0.00
Misc GST	0.21
Total	7.16

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Sutton Place Hotel and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

MAR 2 1 2014

Red Deer Catholic Regional Schools

MILEAGE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES

Cheque Payable To: Diane MacKay

DATE: Mar. 20/ 14

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Feb. 2/14	Innisfail	Olds	64	Meet with constituents
Feb. 4	Innisfail	RD- Montfort	70	School Board meeting
Feb. 7	Innisfail	RD- St. Mary's- Mor	78	Board Mini- Retreat
Feb. 10	Innisfail	Olds	68	Holy Trinity School Council meeting
Feb. 13	Innisfail	RD- Notre Dame	66	New High School announcement
Feb. 16	Innisfail	Olds	64	Meet with constituents
Feb. 21	Innisfail	RD_ Montfort	35	Mtg w/ MLAs Dallas and Jablonski
Feb. 21	RD-Montfort	Sherwood Pk	378	Catholic Ed Symposium
Feb. 26	Innisfail	RD- St. Mary's	66	Sr. Admin Retreat Mass
		TOTAL KM'S ON THIS CLAIM	889 ✓	

KILOMETRE CLAIM

RATE	KILOMETRES	AMOUNT
0.44 ✓	889	**$391.16** ✓

UNIT:	**$372.53**
GST:	**$18.63**
TOTAL (Reimbursement	**$391.16**

SIGNATURES ON ORIGINALS

Trustee Signature

SIGNATURES ON ORIGINALS

Central Office Admin Approval / Signature

Central Office Use:

Red Deer Catholic Regional Schools

EXPENSE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES

MAR 2 1 2014

Cheque Payable To: Diane MacKay
(Trustee Name)

Enter information in yellow cells

DATE: Mar. 20/ 14

ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Feb. 18/ 14	Hotel Arts- Calgary	Accmdtn- Inspiring Ed Symposium	$ 257.09	$ 11.79	$ 245.30
Feb. 22	Coast Edmtn East Hotel	Accmdtn- Catholic Ed Symposium	$ 140.61	$ 6.45	$ 134.16
Feb. 21	Meal per diem	Catholic Ed Symposium	$ 25.00		$ 25.00
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
		Total A:	**$ 422.70**	**$ 18.24**	**$ 404.46**

B: MILEAGE

Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
	0	0.44	$ -	$ -	$ -	
	0	0.44	$ -	$ -	$ -	
	0	0.44	$ -	$ -	$ -	
	0	0.44	$ -	$ -	$ -	
	0	0.44	$ -	$ -	$ -	
		Total B:	**$ -**	**$ -**	**$ -**	

UNIT Total (A+B):	$	404.46
GST/HST Total (A+B):	$	18.24
TOTAL CLAIM / CHQ:	$	422.70

SIGNATURES ON ORIGINALS
Trustee Signature

SIGNATURES ON ORIGINALS
Admin Approval / Signature

Central Office Use:

Central Office Use Only:
68% of GST/HST = $ -

HOTEL Arts

Ms Diane MacKay
/
Innisfail, AB
Canada

Room Number	:	0410
Arrival Date	:	18-02-14
Departure Date	:	19-02-14
Page	:	1 of 1
Folio Number	:	220040
Confirmation	:	2163329
Cashier	:	1167

INVOICE

Company Name	:	Alberta Education Information
Group	:	1402ALBERT
A/R Number	:	

GST No. : 861182947 19-02-14

Date	Description			Charges	Credits
~~18-02-14~~	~~Room Charge~~	~~Room# 0410 : CHECK# 1341~~		~~[illegible]~~	
18-02-14	Room			229.00	
18-02-14	Destination Marketing Fee 3%			6.87	
18-02-14	Tourism Levy 4%			9.43	
18-02-14	GST 5% - Room			11.79	
19-02-14	Mastercard - Rooms	XXXXXXXXXXXX4220	XX/XX		288.50
	Total			257.09 ~~288.50~~	**288.50**
	Balance			**0.00 CAD**	

0 • *

229 • 00+
6 • 87+
9 • 43+
11 • 79+
257 • 09*+

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Hotel Arts and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents. In the event of damage to the Hotel due to the Guestâ€™s action or negligence, the Guest shall be liable to the Hotel for compensation of damages.

Guest Signature: _____

119 - 12th Avenue SW, Calgary, AB T2R 0G8 Tel 403.266.4611 * Fax 403.237.0978 * 1.800.661.9378
email: info@hotelarts.ca website: www.hotelarts.ca

The Coast Edmonton East Hotel

2100 Premier Way, Sherwood Park, Alberta T8H 2G4
Phone (780) 464-4900, Fax (780) 464-4796

Reservations 1-866-564-4780, reserve@CoastEdmontonEast.com
www.coasthotels.com

Diane MacKay
5917 45 Street Cress
Innisfail AB
INNISFAIL AB T4G 1L4

Invoice date	2/22/2014
Invoice number	1078367
Invoice folio	CEE-F72082 /A

Invoice

Guest Diane MacKay **Arrival** 2/21/2014 **Departure** 2/22/2014 **Room** 376

Date	Description	Quantity	Price	Total (CAD)
2/21/2014	Best Available Rate	1	129.00	129.00
2/21/2014	GST Room Tax	1	6.45	6.45
2/21/2014	Tourism Levy	1	5.16	5.16
			Total invoice	**140.61**
2/22/2014	Eurocard/Mastercard			-140.61
			Total Paid	-140.61
			Total Due	0.00

Signature: .....

GST number: 100495605RT001

Red Deer Catholic Regional Schools

EXPENSE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES

Cheque Payable To: Diane MacKay Innisfail
(Trustee Name)

Enter information in yellow cells

DATE: 07-Jan-14

ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Dec. 5/13	Westin Hotels	Valet Parking at Nov. conferences	$ 126.00	$ 6.00	$ 120.00
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
			$ -	$ -	$ -
		Total A:	**$ 126.00**	**$ 6.00**	**$ 120.00**

B: MILEAGE

Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
Dec. 1/13	64	0.43	$ 27.52	$ 1.31	$ 26.21	Olds- Mass at St. Stephen's
Dec. 9	86	0.43	$ 36.98	$ 1.76	$ 35.22	Sylan Lake- Trustee School Tours
Dec. 16	61	0.43	$ 26.23	$ 1.25	$ 24.98	Olds- Attend Holy Trinity Advent Concert
Dec. 22	64	0.43	$ 27.52	$ 1.31	$ 26.21	Olds- Mass at St. Stephen's
	0	0.43	$ -	$ -	$ -	
		Total B:	**$ 118.25**	**$ 5.63**	**$ 112.62**	

UNIT Total (A+B):	**$**	**232.62**
GST/HST Total (A+B):	**$**	**11.63**
TOTAL CLAIM / GHQ:	**$**	**244.25**

Signature on Original
Trustee Signature

Signature on Original
Admin Approval / Signature

Central Office Use:

Central Office Use Only:
68% of GST/HST = $ 7.91

Version: 1-2013 February 1, 2013 Trustee

WESTIN EDMONTON

10135 -100TH STREET
EDMONTON, ALBERTA T5J ON7
780-426-3636 fax 780-428-1454

Invoice No. 832730

INVOICE

Customer

Name Diane Mackay
Address
City State ZIP
Phone

Date Dec 5,2013
Order No.
Rep
FOB

Qty	Description	Unit Price	TOTAL
1	November 15- 19,2013 parking charges	$120.00	$120.00
1	**5% GST** # 3613 36493	$6.00	$6.00
1	MASTERCARD PAYMENT	($126.00)	($126.00)

Payment Details

- ○ Cash
- ○ Check
- ◉ Credit Card #VALUE!

Name
CC #
Expires

SubTotal	$0.00
Shipping & Handling	
Taxes State	
TOTAL	$0.00

Office Use Only