

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held January 27, 2015.

Present: A. LaGrange
M. Hollman
G. Pelletier and
D. Bouchard, Trustees
V. P. Mason, Superintendent of Schools
R. Ledene, Assoc. Sup't – Faith Development
K. Finnigan, Assoc. Sup't – Inclusive Learning
J. P. Stewart, Assoc. Sup't - Personnel
K. Jaeger, Supervisor of Support Services
D. Khatib, Division Principal
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant

Absent: D. MacKay, L. McNiff, A. Watson

The meeting was called to order at 6:32 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Associate Superintendent of Faith Development and Division Support, led Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

The following items were added to the agenda:

- # 14 letter to SRO's
- # 15 Advocacy

15/01/27-01-LaGrange

THAT THE AGENDA BE APPROVED AS AMENDED

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2. ADOPTION OF MINUTES

15/01/27-02-Bouchard

THAT THE MINUTES OF THE REGULAR AND ORGANIZATIONAL MEETING OF NOVEMBER 25, 2014, BE ADOPTED AS CIRCULATED

CARRIED.

3. HIGH SCHOOL REDESIGN AND FLEXIBILITY PROJECT

The Division Principal introduced Mrs. Rose McQuay, Principal of École Notre Dame High School and Mr. Patrick Hughes, Principal of St. Dominic High School.

Both principals gave Trustees feedback on this exciting pilot project that Red Deer Catholic is fortunate to be part of. They have both had the opportunity to focus in some areas out of the norm to better accommodate student learning. The schools are half way through the three year project and continue to see progression.

4. DIVISION ACCOUNTABILITY REPORT - FALL 2014

Trustees discussed and reviewed the Division Accountability Report.

15/01/27-03-Hollman

**THAT THE BOARD APPROVES THE DIVISION
ACCOUNTABILITY REPORT FOR THE PERIOD
AUGUST 6, 2014 - NOVEMBER 30, 2014**

CARRIED.

5. FISCAL MONITORING REPORT

The Secretary-Treasurer reviewed the quarterly fiscal monitoring report for the period ending November 30, 2014. Mr. Steeves advised that some extra expenditures in salaries have affected the budget as staff has increased due to new programs being implemented.

15/01/27-04-Bouchard

**THAT THE BOARD OF TRUSTEES APPROVES
THE FISCAL MONITORING REPORT, FOR THE
PERIOD AUGUST 6, 2014 TO NOVEMBER 30,
2014.**

CARRIED.

6. BUDGET ASSUMPTIONS

The Secretary-Treasurer reviewed the budget assumptions for the upcoming 2015-2016 school year. The division will remain status quo with no anticipated changes to the supports that have been implemented in the schools. The Board was informed that the division is expected to incur a \$1M deficit which will come out of operating reserves.

15/01/27-05-Hollman **THAT THE
BOARD OF TRUSTEES APPROVES THE
BUDGET ASSUMPTIONS FOR THE 2015-2016
YEAR AS PRESENTED.**

CARRIED.

7. CHANGE IN ST. PATRICK'S COMMUNITY SCHOOL CALENDAR

The Associate Superintendent of Personnel informed Trustees that the Division-wide PD is best to be held on on August 27 and 28 rather than August 28 and 31. This would require an adjustment to the St. Patrick's Community School calendar.

15/01/27-06-LaGrange **THAT THE BOARD OF
TRUSTEES APPROVES THE AMENDMENT OF
ST. PATRICK'S COMMUNITY SCHOOL
CALENDAR FROM AUGUST 28 AND 31 TO
AUGUST 27 AND 28 AS PD DAYS FOR THE
2015-2016 SCHOOL YEAR.**

CARRIED.

8. HANDS OF CHRIST SERVICE AWARD

Vice-Chair LaGrange presented Trustees with a drawing from an architect and a designer to pursue the "Hands of Christ" schematic design. They are currently waiting for a final draft and completion price.

9. DIVISION EXTERNAL AUDIT ACCOUNTABILITY REPORT

The Secretary-Treasurer reviewed with Trustees the letter provided from MNP regarding the quality indicators of the Division's fiscal management. The quality indicators are used in the evaluation process of the Superintendent. All quality indicators had been met in the prior fiscal year.

10. THREE YEAR EDUCATION PLAN STAKEHOLDER FEEDBACK

The Associate Superintendent of Inclusive Learning presented Trustees with feedback received from over 500 surveys from staff members and parents. It was evident from the stakeholder feedback that LIFT (Literacy, Inclusion, Faith and Technology) has made an impact on student learning while enhancing instructional strategies for teachers. In addition, collaboration and professional development were identified as areas of success and the desire to continue with suggestions for improvement in both areas. The response was very positive and the consensus was that staff preferred to remain with the LIFT model and Trustees supported the continuation of this focus as well.

11. NAMING OF THE NEW BLACKFALDS SCHOOL

The Associate Superintendent of Faith Development and Division Support informed Trustees that the public will be asked for input on the naming of the Blackfalds School. Information will be on social media as well as parish bulletins beginning February 1, 2015. Guidelines from the Archbishop will be provided in regards to the naming process.

12. EDUCATION REGULATORY REVIEW

The ACSTA feedback and comments were provided and it was agreed to wait for updates from ASBA and ACSTA.

13. POLICY REVIEWS - POLICY 23 - DISPOSITION OF REAL PROPERTY

It was agreed to defer reviewing Policy 23 until after the Education Act Regulatory Review comes into place.

14. LETTER REGARDING SRO OFFICER

Chair Pelletier will send a letter of condolence to the local RCMP with regards to the recent passing of SRO Officer Cst. David Wynn.

15. ADVOCACY

The Superintendent presented Trustees with some feedback and information for a Board Advocacy plan. It was decided that more social media in regards to Board and Trustee happenings in between board meetings would be beneficial. Trustees were encouraged to read through the documents and Advocacy will be added as a standing item to Board meeting agendas.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

The Supervisor of Support Services provided updates on the following capital projects:

- St. Marguerite Bourgeoys School
Phase one is almost complete and phase 2 is scheduled to start in the spring and continue throughout the summer.
- Blackfalds K-9 School & St. Joseph High School

The IPD trade partners have agreed to sign the contract and although the project remains \$1.5M over budget, contractors are confident they will realize these savings throughout construction. If the Blackfalds school gets delayed due to funding announcements the contractor estimates over 1M in increased costs to build it 2 years later. The Board Chair will craft a letter to the Education and Infrastructure Ministers requesting the approval of construction funding.

- St. Francis of Assisi Addition
Utilization is currently at 130% as the division

continues to wait for fund confirmation from the government. The Board Chair will send a letter to the Education and Infrastructure Ministers requesting the approval of construction funding.

ASBA UPDATE

- Jordan's Principle and Shannen's Dream: The Board will send a letter supporting these initiatives in principle.
- Mr. Scott MacCormack has been hired as the Executive Director for ASBA.
- Zone 4 plans to invite local ATA presidents to attend the Edwin Parr awards ceremony at their own expense.
- The deadline for Edwin Parr nominees is March 20.

ACSTA UPDATE

- Trustee LaGrange will be attending the next ACSTA meeting where Codes of conduct Policies will be discussed. She asked if the board wants to keep the current policy or if they would prefer to have a blanket policy with other boards. It was felt that there is value to of strength in mass but would like a template to model if the current policy is changed.

EDUCATION FOUNDATION

- There will be no gala this year, however, Paul Henderson has been confirmed to speak and major sponsors will be invited to attend a smaller and less formal event.

CLOSING PRAYER

Trustee Hollman led the group in closing prayer.

CARRIED.

15/01/27-08 – LaGrange

THAT THE REGULAR MEETING RECONVENE

CARRIED.

ADJOURNMENT

15/01/27-09-LaGrange

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 10:13 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)