

ADMINISTRATIVE PROCEDURE NO. 303**ADMISSION OF INTERNATIONAL STUDENTS****Background**

Applications for admission to Division schools will be accepted from international students who are authorized to study in Canada through the Canadian Immigration Act and have the legal status to study in Canada.

Procedures:

The Superintendent or his/her designate has been authorized to accept applications from international students and to issue letters of acceptance, subject to the following conditions:

1. The student applicant:
 - a. Identifies themselves as Roman Catholic or is accepted to our Division as a non-resident student;
 - b. has achieved academic standing in their country of residence sufficient to qualify for enrolment in a school;
 - c. has sufficient command of English to be able to benefit from regular classroom instruction or is enrolled in an approved ESL program;
 - d. has adequate accommodation arranged for the period of attendance at school either through an agency approved by the Division or through the Division Homestay Program or through a family member or relative;
 - e. has paid the international student fees set by the Division according to the policies and procedures of the International Student Program;
 - f. obtains the necessary Canadian Immigration Authority approval to reside in the area for study purposes; and
 - g. assumes all transportation costs to and from school each day unless students are assigned to a homestay that is 2.4 km or more away from their designated school.
2. The Superintendent or his/her designate shall issue a Letter of Acceptance if all the conditions are met and there is sufficient space and resources at the school.

3. Since no financial assistance is provided from Alberta Education for international students, tuition fees shall be established at a rate above all grants and monies received on behalf of non-international students.

Revised: April 2014