

ADMINISTRATIVE PROCEDURE NO. 222

HOME EDUCATION PROGRAM

Background

Students within Red Deer Catholic Regional Schools can find success in education through several delivery methods. One of the options that Red Deer Catholic Regional Schools will recognize is Home Education. Home Education is defined in the Alberta School Act and governed by the Home Education regulation A.R. 145/2006. The Board is prepared to accept the responsibility for the supervision of a student as either enrolled in a full time Home Education Program or a Blended Program in a Home Education Program if the parent agrees in writing to meet the requirements of the Board and Alberta Education Policy 1.1.2 and A.R. 145/2006.

Definition of Terms

Home Education Program - means an education program provided by a parent to a student in accordance with the Home Education Regulation but does not include any portion of an education program that is the responsibility of a Board or an accredited private school to deliver.

Blended Program - means an educational program consisting of two distinct parts:

1. A school-provided program where a teacher employed by a school board or an accredited funded private school is responsible for providing the planning, resource selection, instructional delivery, assessment and evaluation of student progress in selected courses that follow the Alberta Program of Studies with the following minimum requirements:
Grade 1 – 9 Minimum of 50%
Grade 10 – 12 Minimum of 20%
2. A Home Education Program that meets the requirements of the Home Education Regulation.

Procedures

1. The parent shall notify the Superintendent, or designate, of the intent to provide a Home Education Program. A parent requesting that Red Deer Catholic Regional Schools supervise a home education program shall provide a completed NOTIFICATION FORM – HOME EDUCATION REGULATION A.R.145/2006. The parent must have completed a plan for an appropriate program.
2. The parent will be asked to enter into a contract with the Board outlining the terms and conditions of the Home Education Program. The parent assumes responsibility for programming and instruction. Programming and instruction will then be supervised by the principal assigned to the Home Education Program parent. The parent may

terminate the Home Education Program at any time by providing written notice and enrolling the child in school.

3. The Superintendent, or designate, may terminate the home education program by notifying the parent in writing when monitoring and assessment indicates:

- a) the student is not making satisfactory progress,
- b) the program of instruction is not consistent with the authorized Program of Studies or does not meet Alberta Education requirements, and
- c) suggested improvements have not been implemented satisfactorily.

4. The complete plan of the Home Education Program submitted by the parent to the principal must include, but is not limited to, the following:

- a) the student's legal name, birth date, gender, address, contact number, and citizenship,
- b) parent's name, address and contact numbers,
- c) the skills and competencies to be taught in each subject area and the other learning objectives to be achieved,
- d) the instructional methods to be used,
- e) the activities and resource materials to be used to achieve the learning objectives,
- f) the methods of assessment and the timeline of assessment,
- g) the name and qualifications of any instructor, and
- h) the needs regarding the use of school services, resources and facilities.

5. The parent who provides the home education program must:

- a) develop, administer, and manage the home education program,
- b) evaluate the progress of the student at regular intervals. There should be a record of student activities, methods of assessment, achievement attained and a portfolio of student work.
- c) be available for a review of the student's achievement with the Superintendent or designate at a mutually agreed upon time.

- d) ensure that the student writes the appropriate provincial assessment tests at the time designated by the Minister.
 - e) records the results of the students achievement in the student's record in accordance with Regulation 6024 – Student Records.
6. The principal of the school to which the student is registered shall monitor the Home Education Program on a regular basis. The Superintendent shall review the approval of a Home Education Program.
7. Home Education Programs shall be based on the Alberta Program of Studies or meet Alberta Education requirements. Students who wish to receive a Blended Education Program, where a student attends a division school, must articulate the percentage or number of courses he or she will receive by September 30th.
8. School services and resources for a home education student may be arranged through discussions with the principal of the school in which the student is registered. For example, extracurricular activities, student photos and identification, newsletters, and monthly calendars can be made available to the home education student.
9. Additional information regarding home education may be found in Alberta Education Policy 1.1.2 and Alberta Regulation A.R.145/2006..
10. With reference to specifics of funding, allowable activities and program planning , these are contained within the RDCRS Home Education Funding Manual.

Reference:
School Act, Section
Home Education Regulation 145/2006
Alberta Education Policy 1.1.2