

**2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT**



**Red Deer Catholic  
Regional Schools**

*Inv #*

**LOCATION / DEPARTMENT** Montfort/ Trustee

*Sept/18 - mileage/Marriott*

**PAYABLE TO:** Dorraine Lonsdale

**DATE:** Oct. 04, 2018

**A: RECEIPTS**

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Sep 27, 2018 ✓	Courtyard by Marriott	Meals	\$25.95 ✓	\$0.95 ✓	\$25.00
Sep 28, 2018 ✓	Courtyard by Marriott	Room	\$212.19 ✓	\$9.73 ✓	\$202.46
<b>TOTAL THIS CLAIM</b>			<b>\$238.14</b>	<b>\$10.68</b>	<b>\$227.46</b>

**B: MILEAGE**

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL	
Sep 05, 2018	Rocky Mtn. House	Sylvan Lake	140	Welcome Back BBQ - EMTS	
Sep 12, 2018	Rocky Mtn. House	Sylvan Lake	140	Opening Mass - EMTS	
Sep 18, 2018	Rocky Mtn. House	Adrianna Red Deer Col	190	TEBA Information Meeting	
Sep 20, 2018	Rocky Mtn. House	Sherwood Park / Edmo	480	TEBA AGM (drove up 19th - returned 20th)	
Sep 24, 2018	Rocky Mtn. House	Red Deer	180	ASBA Zone 4 - Ponoka (carpool from Montfort)	
Sep 25, 2018	Rocky Mtn. House	Red Deer	180	Monthly Board Meeting - Montfort	
Sep 26, 2018	Rocky Mtn. House	Red Deer	180	Grade 4 Bible Presentatin - St. Mary (Carpool - drove	
Sep 28, 2018	Rocky Mtn. House	Calgary	480	ACSTA Legal Summit (drove up 27th return 28th Car	
<b>TOTAL KM'S THIS CLAIM</b>			<b>1970</b>		
			<b>RATE</b>	<b>TOTAL CLAIM</b>	<b>GST</b>
			<b>.50</b>	<b>\$985.00</b>	<b>\$46.90</b>

**UNIT Total (A + B): \$1,165.56 ✓**  
**GST/HST Total (A + B): \$57.58 ✓**  
**TOTAL CLAIM / CHQ: \$1,223.14 ✓**

Applicant Signature \_\_\_\_\_

Admin Approval/ Signature \_\_\_\_\_

School Office Use:

Purchase Order No: \_\_\_\_\_

Authorization: \_\_\_\_\_

(secretary)

*6510-91 - 06512 - 80*  
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$1,163.98
68% of GST/HST:	\$39.16
<b>Total Claim:</b>	<b>\$1,223.14</b>

Version: 1-17/18 September 01, 2017



Courtyard Calgary South

3750 Market Street SE  
Calgary AB T3M 2P2  
T 587.349.7599

Dorraine Lonsdale  
5616 60 St  
Rocky Mountain House AB T4T 1K7

Room: 502  
Room Type: KSOF  
Number of Guests: 1  
Rate: \$189.00      Clerk: KSA

Arrive: 27Sep18      Time: 05:04PM      Depart: 28Sep18      Time: 07:38AM      Folio Number: 86819

---

Date	Description	Charges	Credits
27Sep18	Restaurant Room Charge	25.95	
27Sep18	Room Charge	189.00	
27Sep18	Gst	9.73	
27Sep18	Hotel Levy	7.79	
27Sep18	Destination Marketing Fee	5.67	
28Sep18	Master Card		238.14
	Card #: MCXXXXXXXXXXXX9099XXXX		
	Amount: 238.14 Auth: 03294S Signature on File		
	This card was electronically swiped on 27Sep18		
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

See our "Privacy & Cookie Statement" on Marriott.com.

COURTYARD BY MARRIOTT  
Calgary South  
3750 Market St. SE  
Calgary, AB, T3J 4V8  
587-349-7599

B I S T R O eat drink connect  
122589 ASHWIN

-----  
CHK 3687 TBL 3/1  
GST 2

27 Sep'18 6:10 PM  
-----

1 BRUS SPROUTS HALF	7.50
1 SALAD SEAS SUMMER NO CHICKEN DRESSING	11.50

SUBTOTAL	\$19.00
TAX	\$0.95

7:12 PM  
TOTAL DUE \$19.95

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY 6.00

TOTAL \$25.95

ROOM NUMBER 502

PRINT LAST NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

## 2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic  
Regional Schools**

*Inv#*  
*Nov/18 - Mileage / Westin*

**LOCATION / DEPARTMENT** Montfort/ Trustee

**PAYABLE TO:** Dorraine Lonsdale

**DATE:** Dec. 13, 2018

**A: RECEIPTS**

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov 15, 2018	Westin Hotel	Room/SelfParking Nov 15-20	959.13	53.30	905.83
Nov 19, 2018	Bistro Praha	Meal	\$19.95	\$1.00	\$18.95
<b>TOTAL THIS CLAIM</b>			<b>979.08</b>	<b>54.30</b>	<b>924.78</b>
			<b>TOTAL GST</b>	<b>Total Unit</b>	

**B: MILEAGE**

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL	
Nov 02, 2018	Rocky	Red Deer	180	Board Mini Retreat - Montfort	
Nov 03, 2018	Rocky	Sylvan	140	Catholic Ed Sunday Mass OLOA	
Nov 04, 2018	Rocky	Sylvan	140	Catholic Ed Sunday Mass OLOA	
<del>Nov 06, 2018</del>	<del>Reeky</del>	<del>Sylvan</del>	<del>140</del>	<del>EMTS Remembrance Day / No Stone Left Alone</del>	
Nov 15, 2018	Rocky	Edmonton	440	ACSTA / ASBA Conferences	
Nov 21, 2018	Rocky	Red Deer	180	RDC Rebrand Mtg / Audit Committee Mtg	
Nov 23, 2018	Rocky	Calgary	440	Energy & Environmental Ed Session - MRU	
Nov 27, 2018	Rocky	Red Deer	180	Board Mtg - Montfort	
<b>TOTAL KM'S THIS CLAIM</b>			<b>1840</b>		
			<b>RATE</b>	<b>TOTAL CLAIM</b>	<b>GST</b>
			<b>.50</b>	<b>\$920.00</b>	<b>\$43.81</b>

**UNIT Total (A + B):** 1800.97  
**GST/HST Total (A + B):** 98.11  
**TOTAL CLAIM / CHQ:** 1899.08

6510-41 ————— 06512-80

Applicant Signature \_\_\_\_\_

Admin Approval/ Signature \_\_\_\_\_

School Office Use:

Purchase Order No: _____
Authorization: _____ (secretary)

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$2,034.45
68% of GST/HST:	\$61.10
<b>Total Claim:</b>	<b>\$2,095.55</b>

Version: 1-17/18 September 01, 2017

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Dorraine Lonsdale  
 5616 60 ST  
 ROCKY MOUNTAIN HOUSE, AB, T4T 1K7  
 Canada  
 AK16AE - ASBA 2018

Page Number : 1 Invoice Nbr : 27860156  
 Guest Number : 1218427  
 Folio ID : A  
 Arrive Date : 15-NOV-18 20:39  
 Depart Date : 20-NOV-18 09:48  
 No. Of Guest : 2  
 Room Number : 912  
 Club Account : SPG - A4578

Copy Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton NOV-20-2018 09:50 BSMOL657

Date	Reference	Description	Charges (CAD)	Credits (CAD)
15-NOV-18	DEPOSIT	Deposit-VI-6124		-196.47
15-NOV-18	RT912	Room Charge	175.00	
15-NOV-18	RT912	GST	9.01	
15-NOV-18	RT912	Destination Marketing Fee	5.25	
15-NOV-18	RT912	Tourism Levy	7.21	
15-NOV-18	RT912	Parking Self	33.00	
15-NOV-18	RT912	GST	1.65	
16-NOV-18	RT912	Room Charge	175.00	
16-NOV-18	RT912	GST	9.01	
16-NOV-18	RT912	Destination Marketing Fee	5.25	
16-NOV-18	RT912	Tourism Levy	7.21	
16-NOV-18	RT912	Parking Self	33.00	
16-NOV-18	RT912	GST	1.65	
17-NOV-18	RT912	Room Charge	175.00	
17-NOV-18	RT912	GST	9.01	
17-NOV-18	RT912	Destination Marketing Fee	5.25	
17-NOV-18	RT912	Tourism Levy	7.21	
17-NOV-18	RT912	Parking Self	33.00	

*Handwritten:*  
 196.47  
 3165.

Continued on the next page

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

## HOTELS & RESORTS

Dorraine Lonsdale  
 5616 60 ST  
 ROCKY MOUNTAIN HOUSE, AB, T4T 1K7  
 Canada  
 AK16AE - ASBA 2018

Page Number : 2 Invoice Nbr : 27860156  
 Guest Number : 1218427  
 Folio ID : A  
 Arrive Date : 15-NOV-18 20:39  
 Depart Date : 20-NOV-18 09:48  
 No. Of Guest : 2  
 Room Number : 912  
 Club Account : SPG - A4578

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-NOV-18	RT912	GST	1.65	
18-NOV-18	RT912	Room Charge	175.00	
18-NOV-18	RT912	GST	9.01	
18-NOV-18	RT912	Destination Marketing Fee	5.25	
18-NOV-18	RT912	Tourism Levy	7.21	
18-NOV-18	RT912	Parking Self	33.00	
18-NOV-18	RT912	GST	1.65	
19-NOV-18	RT912	Room Charge	175.00	
19-NOV-18	RT912	GST	9.01	
19-NOV-18	RT912	Destination Marketing Fee	5.25	
19-NOV-18	RT912	Tourism Levy	7.21	
19-NOV-18	RT912	Parking Self	33.00	
19-NOV-18	RT912	GST	1.65	
20-NOV-18	MC	Mastercard-9099		-959.13
** Total			1155.60	-1155.60
*** Balance			0.00	

Continued on the next page

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Dorraine Lonsdale  
 5616 60 ST  
 ROCKY MOUNTAIN HOUSE, AB, T4T 1K7  
 Canada  
 AK16AE - ASBA 2018

Page Number : 3 Invoice Nbr : 27860156  
 Guest Number : 1218427  
 Folio ID : A  
 Arrive Date : 15-NOV-18 20:39  
 Depart Date : 20-NOV-18 09:48  
 No. Of Guest : 2  
 Room Number : 912  
 Club Account : SPG - A4578

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Tell us about your stay [www.westin.com/reviews](http://www.westin.com/reviews)

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour/Lew	Food/Bev	Phone	Other	Total	Payment
11-15-2018	175.00	9.01	7.21	0.00	0.00	-156.57	34.65	0.00
11-16-2018	175.00	9.01	7.21	0.00	0.00	39.90	231.12	0.00
11-17-2018	175.00	9.01	7.21	0.00	0.00	39.90	231.12	0.00
11-18-2018	175.00	9.01	7.21	0.00	0.00	39.90	231.12	0.00
11-19-2018	175.00	9.01	7.21	0.00	0.00	39.90	231.12	0.00
11-20-2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-959.13
<b>Total</b>	<b>875.00</b>	<b>45.05</b>	<b>36.05</b>	<b>0.00</b>	<b>0.00</b>	<b>3.03</b>	<b>959.13</b>	<b>-959.13</b>

By THE WESTIN  
 EDMONTON

UG 10337

Self Parking Voucher

Valid for Underground Lot Parking in Lot #57 Only

If you are required to move your vehicle please visit the Front Desk as an alternate voucher is required if the underground lot is full.

PLEASE RETAIN THIS COPY FOR YOUR RECORDS  
 Terms and Conditions on Reverse

YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

RED DEER COLLEGE

LONG TERM PARKING

Meter: 03011942-3011942

Trans: 021077

Paid: \$8.00

Purchase Time:

8:45AM NOV 21, 2018

License plate:

**BWX4945**

Card: \*\*\*\*\*9099

Auth: 092888

Expires:

**11:59PM WED  
NOV 21 2018**

PLEASE KEEP RECEIPT

YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

**Bistro Praha**

#:82360

e:17

er:Trumain

9/18

06:34

eat 1]	
Pinot Grigio	\$42.
Chicken 1/2	\$19.
Cordon Bleu 1/2	\$37.

Subtotal:	\$99.8
GST:	\$4.9
Sub w/Tax:	\$104.8
Total:	<b>\$104.84</b>

GST#:853316367RT0001

"Thank You"

BISTRO PRAHA  
10117 101 ST NW  
EDMONTON AB

CARD \*\*\*\*\*9099  
 CARD TYPE MASTERCARD  
 DATE 2018/11/19  
 TIME 9044 19:15:16  
 CLERK ID 9  
 RECEIPT NUMBER  
 C82020963-001-038-016-0

PURCHASE  
 AMOUNT \$104.84  
 TIP \$20.00  
 TOTAL

**\$124.84**

MASTERCARD  
 A0000000041010  
 135914A2339D0DF8  
 000008000-E800  
 31809EEFA4617DFB

**APPROVED**

AUTH# 05613S 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS





**Cardholder Activity**

Name: JUANITA HEIDT

Account Number: \*\*6124

Cycle End Date: 10/26/2018

Trans Posting Date	Merchant Name City, State/Prov.	Transaction Total	National Allocation Amounts	Regional Accounting Code	Source Currency	Currency Amount	Allocation Comment
10/15/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: AM Watson
10/17/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: Cynthia Leysen
10/16/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: Patricia Lonsdale
10/17/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: Adriana LaCrange
10/16/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: Murray Hellman
10/18/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	<del>029.47</del>	CAD	196.47	dep: Paul Mason
10/16/2018	EDMONTON MATRIX HOTEL EDMONTON, AB	(\$196.47)	(\$9.36)	00.00	CAD	00.00	refund: charged in error

**2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT**



**Red Deer Catholic  
Regional Schools**

*Inv#*  
*Oct/18-mileage/Radisson*

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Dorraine Lonsdale

DATE: Dec. 13, 2018

**A: RECEIPTS**

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Oct 05, 2018	Radisson	Hotel ATA Negotiations	\$126.21	\$5.79	\$120.42
<b>TOTAL THIS CLAIM</b>			<b>\$126.21</b>	<b>\$5.79</b>	<b>\$120.42</b>

**B: MILEAGE**

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL						
Oct 01, 2018	Rocky	Prairie Creek Inn	36	Board Retreat - Sept 30-Oct 2						
Oct 03, 2018	Rocky	Red Deer	180	Meeting w/ MLAs - NDP & UCP						
Oct 05, 2018	Rocky	Red Deer	180	ATA Negotiations Oct 5&6						
Oct 09, 2018	Rocky	Sylvan Lake	140	School Council Mtg - EMTS						
Oct 16, 2018	Rocky	Red Deer	180	Gr 5 Rosary Celebration - SJHS						
Oct 17, 2018	Rocky	Red Deer	180	Lunch w/ Archbishop - St. Francis / Step2 ATA Griev						
Oct 22, 2018	Rocky	Red Deer	180	Zone 4 ASBA - Montfort						
Oct 23, 2018	Rocky	Red Deer	180	Review ATA Negotiations						
Oct 24, 2018	Rocky	Sylvan Lake	140	Admin Retreat Mass - OLA Church						
Oct 30, 2018	Rocky	Red Deer	180	Mass w/ Archbishop - SJHS / Audit Meeting						
<b>TOTAL KM'S THIS CLAIM</b>			<b>1576</b>	<table border="1"> <thead> <tr> <th>RATE</th> <th>TOTAL CLAIM</th> <th>GST</th> </tr> </thead> <tbody> <tr> <td>.50</td> <td>\$788.00</td> <td>\$37.52</td> </tr> </tbody> </table>	RATE	TOTAL CLAIM	GST	.50	\$788.00	\$37.52
RATE	TOTAL CLAIM	GST								
.50	\$788.00	\$37.52								

**UNIT Total (A + B): \$870.90 ✓**  
**GST/HST Total (A + B): \$43.31 ✓**  
**TOTAL CLAIM / CHQ: \$914.21 ✓**

*-80*  
*6510 - 41*

Applicant Signature \_\_\_\_\_

Admin Approval/ Signature \_\_\_\_\_

School Office Use:

Purchase Order No: _____
Authorization: _____ (secretary)

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$884.76
68% of GST/HST:	\$29.45
<b>Total Claim:</b>	<b>\$914.21</b>



**Dorraine Lonsdale**  
**5616**  
**60 Street**  
**Rocky Mountain House AB T4T1K7**

Room No. : 318  
 Arrival : 10-04-18  
 Departure : 10-05-18  
 Page No. : 1 of 1  
 Folio No. :  
 Conf. No. : 481978  
 Cashier No. : 3

**INFORMATION INVOICE**

Membership No. :  
 A/R Number :  
 Group Code :  
 Company Name :

10-05-18 04:22:25 AM EST

Date	Text	Charges	Credits
10-04-18	Room	113.52	
10-04-18	GST Tax	5.79	
10-04-18	Tourism Levy	4.63	
10-04-18	Destination Marketing Fee	2.27	
10-05-18	Mastercard		126.21
<b>Total</b>		<b>126.21</b>	<b>126.21</b>
<b>Balance</b>			<b>0.00</b>

Radisson Rewards: Members enjoy Member Only Rates, have access to exclusive benefits, and earn towards free nights across Radisson Hotel Group portfolio hotels. Enroll and learn more at the front desk or at [radissonhotels.com/rewards](http://radissonhotels.com/rewards).

**Thank You For Staying With Us**

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature \_\_\_\_\_

Radisson Hotel Red Deer  
 6500 67 Street  
 Red Deer, AB T4P 1A2  
 Telephone: (403) 342-6567 Fax: (403) 343-3600  
 GST #R121526081