

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held May 29, 2018.

- Present:
- S. Heistad
 - M. Hollman
 - A. LaGrange
 - C. Leyson
 - D. Lonsdale
 - K. Pasula and
 - A. Watson, Trustees
 - V. P. Mason, Superintendent of Schools
 - R. Ledene, Assoc. Sup't – Faith Dev & Div Support
 - K. Finnigan, Assoc. Sup't - Personnel
 - D. Khatib, Assoc. Sup't – Inclusive Learning
 - R. Steeves, Secretary-Treasurer
 - K. Jaeger, Supervisor of Support Services
 - J. Heidt, Executive Assistant

The meeting was called to order at 6:43 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

- #15. ASBA CODE OF CONDUCT QUESTIONNAIRE
- #16. MEETING WITH TOWN OF SYLVAN LAKE

18/05/29-01-LaGrange

THAT THE AGENDA BE APPROVED AS AMENDED

CARRIED.

2. ADOPTION OF MINUTES

18/05/29-02-Heistad

THAT THE MINUTES OF THE REGULAR MEETING OF APRIL 24, 2018 BE ADOPTED AS CIRCULATED

CARRIED.

3. NEW LOGO FOR ST. DOMINIC HIGH SCHOOL

The Communications Department presented new school and athletic logos for St. Dominic Catholic High School.

4. BOARD GRADUATION MESSAGE

Trustees had the opportunity to review the graduation congratulatory ads that will be going into local papers.

5. 2018-2019 BUDGET

The Secretary-Treasurer presented the final figures for the 2018-2019 budget. His presentation included the consolidated fee revenue schedule which was mandated last year. Student growth is estimated at 1.2% and an operating deficit of \$1.7M is projected which will be offset with existing operating reserves.

18/05/29-03-Pasula

**THAT THE BOARD OF TRUSTEES
APPROVE THE 2018-2019 BUDGET, AS
PRESENTED**

CARRIED.

6. ST. PATRICK'S COMMUNITY SCHOOL TENDER APPROVAL

With the current modernization and construction schedule developed, tender package 3 will be closed in July, 2018. The IPD team anticipates that the value of this tender package will be approximately \$3M. Based on the approved motion 17/10/24-04-Hollman, THAT THE BOARD OF TRUSTEES APPROVES THE SUPERINTENDENT TO ACT ON BEHALF OF THE BOARD FOR THE TENDER REVIEW PROCESS UNDER \$1.5M AND THE BOARD BE NOTIFIED OF SUCH TENDERS FOR THE TERM OF THIS BOARD (OCTOBER, 2021), board approval would be needed. Due to the tight schedule, we do not have time to wait until the August Board meeting for board approval without adding additional project costs for an extended schedule.

18/05/29-04-Pasula

THAT THE BOARD OF TRUSTEES ESTABLISH AN ADHOC COMMITTEE OF AT LEAST TWO TRUSTEES, ALONG WITH THE SUPERINTENDENT (OR HIS DESIGNATE) TO REVIEW AND APPROVE THE TENDER PACKAGE #3 FOR ST. PATRICK COMMUNITY SCHOOL AND REPORT BACK TO THE BOARD AT THE AUGUST MEETING.

CARRIED.

7. SUPPORT OF CHRIST THE REDEEMER ELL MOTION AT ASBA FGM

Christ The Redeemer Catholic School Division has asked for support of a motion regarding English Language Learners that they plan to bring to the ASBA Fall General Meeting.

18/05/29-05-Hollman

THAT THE BOARD OF TRUSTEES SUPPORT CHRIST THE REDEEMER CATHOLIC SCHOOL DIVISION IN THEIR MOTION ASKING ALBERTA EDUCATION PROVIDE GREATER LEADERSHIP IN THE AREA OF ENGLISH LANGUAGE LEARNING (ELL) BY DEDICATING MORE ATTENTION AND PERSONNEL TO THE AREAS OF ELL CURRICULUM DEVELOPMENT AND IMPLEMENTATION, INSTRUCTION AND ASSESSMENT.

CARRIED.

8. TENDER APPROVALS

As per motion 17/10/24-04-Hollman, the Superintendent has reviewed the tender for Our Lady of the Rosary modulars and has recommended accepting Timcon Construction (1988) Ltd. bid of \$186,890. As well, the Superintendent has reviewed the tenders for Holy Trinity School modulars and has recommended accepting Russpet Construction Ltd. bid of \$475,000.

9. MONTHLY BUDGET INFORMATION

The Secretary-Treasurer presented the monthly budget ending April 30, 2018. RDCRS continues to forecast \$1.6M deficit for 2017-2018.

10. TRANSPORTATION ELIGIBILITY CRITERIA

The Supervisor of Support Services provided trustees with a letter he recently sent to the Senior Transportation Manager at Alberta Education. This letter asked that the School of Choice Funding be reviewed in order to make transportation costs more equitable for our school division. A letter from the board will be sent to the Minister of Education and local MLAs reiterating Mr. Jaeger's request. Trustees were encouraged to fill out the Alberta Education Transportation Survey online.

11. ASBA BUDGET

Trustees agreed to support the ASBA budget at the upcoming Spring General Meeting.

12. STAFF FORMATION PROCESS

The Associate Superintendent of Faith Development and Division Support walked Trustees through the staff formation Process. He explained how teachers new to the division are required to complete the two-year Faith Formation Program as well as complete one Newman theology or religious course during that time. Continuous teachers are encouraged to continue to grow their faith through professional development, additional religious courses, faith coach support, etc.

13. POTENTIAL MEETING DATES 2018-2019

Trustees were able to review and make additions for potential meeting dates for the upcoming school-year.

14. POLICY REVIEWS - POLICY 24 - ATTENDANCE AT FUNDRAISING EVENTS

As part of the Board's Annual Work Plan, trustees had an opportunity to review Policy 24 - Attendance at Fundraising Events. No revisions were made to the existing policy.

15. ASBA CODE OF CONDUCT QUESTIONNAIRE

Chair Watson will do the ASBA questionnaire on the board's behalf.

16. MEETING WITH TOWN OF SYLVAN LAKE

Trustees will meet with the Town of Sylvan Lake on June 12 as they have not met since the last municipal election.

CAPITAL PROJECTS UPDATE

St. Patrick's Community School Modernization

Work will begin in late June beginning with mechanical room equipment, hallway ceiling demolition, and modular classroom demolition. The start of new construction in phase 1 will follow.

St. Matthew Catholic School Modulars

The land title for the sports field is complete and the project is currently out for tender. With the construction of a link, the completion date is likely going to be after school opening. Once a contractor is on board the exact dates will be confirmed.

Father Henri Voisin School Modulars

ABC Schools, as part of the P3 agreement, will be dealing with all aspects of this school.

École Our Lady of the Rosary School Modulars

The transportation and placement of the two modular classrooms has been awarded to Timcon Construction.

Holy Trinity Catholic School Modulars

Tenders closed for the construction of a link and two modular classrooms on May 22. We are in the process of reviewing the tenders and then forwarding to Alberta Infrastructure for approval.

REPORTS:

ASBA UPDATE

- Trustee Hollman provided a written report.

ACSTA UPDATE

- Directors meeting was on May 24 and 25.
- Catholic Education legal summit will take place on September 28.
- Motion on Spiritus passed unanimously and will move forward.

CATHOLIC EDUCATION FOUNDATION

- A former École Secondaire Notre Dame High School student, Giancarlo Estoesta, recently received the Red Deer young Citizen of the Year Award.

Trustee Heistad lead the group in closing prayer.

19/05/24-06-LaGrange

**THAT THE REGULAR MEETING RECESS
FOR THE MEETING OF THE COMMITTEE
OF THE WHOLE, THE TIME BEING 8:55 P.M.**

CARRIED.

19/05/29-07-Heistad

THAT THE REGULAR MEETING RECONVENE

CARRIED.

19/05/29-08-Lonsdale

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 9:10 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)